



CITY *of* CLOVIS

AGENDA • CITY COUNCIL MEETING

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

March 13, 2023

6:00 PM

Council Chamber

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

The Clovis City Council meetings are open to the public at the physical address listed above. There are numerous ways to participate in the City Council meetings: you are able to attend in person; you may submit written comments as described below; you may participate by calling in by phone (see “Verbal Comments” below); and you may view the meeting which is webcast and accessed at www.cityofclovis.com/agendas.

Written Comments

- Members of the public are encouraged to submit written comments at: www.cityofclovis.com/agendas at least two (2) hours before the meeting (4:00 p.m.). You will be prompted to provide:

- Council Meeting Date
- Item Number
- Name
- Email
- Comment



- Please submit a separate form for each item you are commenting on.
- A copy of your written comment will be provided to the City Council noting the item number. If you wish to make a verbal comment, please see instructions below.
- Please be aware that any written comments received that do not specify a particular agenda item will be marked for the general public comment portion of the agenda.
- If a written comment is received after 4:00 p.m. on the day of the meeting, efforts will be made to provide the comment to the City Council during the meeting. However, staff cannot guarantee that written comments received after 4:00 p.m. will be provided to City Council during the meeting. All written comments received prior to the end of the meeting will be made part of the record of proceedings.

Verbal Comments

- If you wish to speak to the Council on an item by telephone, you should contact the City Clerk at (559) 324-2060 no later than 4:00 p.m. the day of the meeting.
- You will be asked to provide your name, phone number, and your email. You will be emailed instructions to log into Webex to participate in the meeting. Staff recommends participants log into the Webex at 5:30 p.m. the day of the meeting to perform an audio and mic check.
- All callers will be placed on mute, and at the appropriate time for your comment your microphone will be unmuted.
- In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic

Webex Participation

- Reasonable efforts will be made to allow written and verbal comment from a participant communicating with the host of the virtual meeting. To do so, a participant will need to chat with the host and request to make a written or verbal comment. The host will make reasonable efforts to make written and verbal comments available to the City Council. Due to the new untested format of these meetings, the City cannot guarantee that these written and verbal comments initiated via chat will occur. Participants wanting to make a verbal comment via call will need to ensure that they accessed the WebEx meeting with audio and microphone transmission capabilities.

CALL TO ORDER

FLAG SALUTE - Councilmember Bessinger

ROLL CALL

PUBLIC COMMENTS - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

ORDINANCES AND RESOLUTIONS - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

- [1.](#) Administration - Approval - Minutes from the March 6, 2023, Council Meeting.
- [2.](#) General Services – Approval – Res. 23-____, Authorizing the General Services Manager to Apply for and Administer the AB 836 Clean Air Centers Pilot Program Through the San Joaquin Valley Air Pollution Control District.
- [3.](#) Planning and Development Services – Receive and File – Measure C Update.
- [4.](#) Public Utilities – Approval – Authorize the Purchase of a Flygt Sewage Pump from Shape Incorporated for the Amount of \$108,348.18.

ADMINISTRATIVE ITEMS - Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

- [5.](#) Receive and File - 2023 Five-Year Financial Forecast for the City of Clovis through 2027/28 and discuss options for budget preparation for 2023/24. (Continued from the March 6, 2023, meeting)

Staff: Jay Schengel, Finance Director
Recommendation: Receive and File

- [6.](#) Consider Approval – Res. 23-____, A Resolution approving the annual review and update to the Regional Housing Needs (RHN) Overlay District map of parcels and associated list reflecting those parcels that qualify for development as an RHN Overlay project.

Staff: Dave Merchen, City Planner
Recommendation: Approve

CITY MANAGER COMMENTS

COUNCIL COMMENTS

CLOSED SESSION - A “closed door” (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

7. Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 Significant Exposure to Litigation
 Three potential cases based on claims received for the Sunnyside Avenue water main break and property flooding incident on January 3, 2022.

ADJOURNMENT

FUTURE MEETINGS

Regular City Council Meetings are held at 6:00 P.M. in the Council Chamber. The following are future meeting dates:

- Mar. 20, 2023 (Mon.) (Joint Meeting with Planning Commission)
- Apr. 3, 2023 (Mon.)
- Apr. 10, 2023 (Mon.)
- Apr. 17, 2023 (Mon.)

CLOVIS CITY COUNCIL MEETING

March 6, 2023

6:00 P.M.

Council Chamber

Meeting called to order by Mayor Ashbeck at 6:03
Flag Salute led by Councilmember Basgall

Roll Call: Present: Councilmembers Basgall, Bessinger, Mouanoutoua, Mayor Ashbeck
Absent: Councilmember Pearce

PRESENTATION – 6:04

6:04 – ITEM 1 - PRESENTATION OF PROCLAMATION DECLARING MARCH 11, 2023, AS ARBOR DAY.

PUBLIC COMMENTS – 6:08

CONSENT CALENDAR – 6:09

Mayor Ashbeck abstained from voting on item 6 as she is a member on the Clovis Big Dry Creek Historical Society Board.

Motion by Councilmember Mouanoutoua, seconded by Councilmember Bessinger that the items on the Consent Calendar, with the exception of item 6, be approved. Motion carried 4-0-1, with Councilmember Pearce absent.

- 2. Administration – Approved - Minutes from the February 21, 2023, Council Meeting.
- 3. Administration - Approved – Waive normal purchasing process and authorize City Manager to enter into the CALNET agreement with AT&T for Telecommunications services for the amount of \$190,000 per year.
- 4. Finance – Received and Filed – Investment Report for the Month of October 2022.
- 5. Finance – Received and Filed – Treasurer’s Report for the Month of October 2022.
- 7. General Services – Approved - Contract with LF Staffing Service, Inc. (DBA Labor Finders) for Temporary Labor Services.
- 8. General Services – Approved – Selection of Passio Technologies, LLC. for an Intelligent Transportation System “ITS” (Computer-Aided Dispatch/Automatic Vehicle Location/Automatic Voice Annunciation [CAD/AVL/AVA] Passenger Infotainment, and Historical and Real-time Application Programming Interfaces [API’s]) and Authorize City Manager to Execute the Contract for \$461,500.00.
- 9. Planning and Development Services – Approved – **Res. 23-10**, Annexation of Miscellaneous Properties to the Landscape Maintenance District No. 1.
- 10. Public Utilities - Approved – **Res. 23-11**, A Resolution Initiating Proceedings for the Annual Levy of Assessments for Landscape Maintenance District No. 1.
- 11. Public Utilities – Approved – Award a Contract to Karbonous, Inc. for Maintenance Work Consisting of Purchasing and Replacing Granular Activated Carbon (GAC) at Well 12 and Well 27 for the amount of \$240,156.20.

- 6:10 ITEM 6 GENERAL SERVICES – APPROVED – AUTHORIZE THE CITY MANAGER TO EXECUTE A 10-YEAR EXTENSION TO THE LEASE AGREEMENT WITH CLOVIS BIG DRY CREEK HISTORICAL SOCIETY, INC., FOR PROPERTY LOCATED AT 401 POLLASKY AVENUE, CLOVIS.

Motion for approval by Councilmember Basgall, seconded by Councilmember Bessinger. Motion carried 3-0-1-1, with Mayor Ashbeck abstaining and Councilmember Pearce absent.

COUNCIL ITEMS – 6:11

- 6:11 ITEM 19 - APPROVED – APPOINTMENTS TO THE CITY OF CLOVIS HISTORIC PRESERVATION COMMITTEE.

Motion to approve the appointment of committee members to the City of Clovis Historic Preservation Committee and allow the committee to consult with Paul Halajian for technical assistance on an as needed basis. Motioned by Councilmember Bessinger, seconded by Councilmember Mouanoutoua. Motion carried 4-0-1, with Councilmember Pearce absent.

PUBLIC HEARINGS – 6:16

- 6:16 ITEM 12 - CONSIDER ITEMS ASSOCIATED WITH APPROXIMATELY 1.04 ACRES OF LAND LOCATED ON THE NORTH SIDE OF ALLUVIAL AVENUE, BETWEEN SUNNYSIDE AND FORDHAM AVENUES. STALLION DEVELOPMENT AND CONSTRUCTION – ARMAN ZAKARYAN, OWNER/APPLICANT; DAN ZACK, REPRESENTATIVE.

Dan Zack, Representative for the Applicant, presented additional project details and addressed Council's questions.

Arman Zakaryan, Owner/Applicant, spoke in support of the project.

Linda Alvord, resident, spoke in opposition of the project.

Brent Nelly, resident, spoke in opposition of the project.

12A. APPROVED - **RES. 23-12**, A REQUEST TO APPROVE AN ENVIRONMENTAL FINDING OF A MITIGATED NEGATIVE DECLARATION FOR GENERAL PLAN AMENDMENT GPA2022-001 AND REZONE R2022-001.

Motion for approval by Councilmember Mouanoutoua, seconded by Councilmember Bessinger. Motion carried 4-0-1, with Councilmember Pearce absent.

12B. DENIED - **RES. 23-XX**, GPA2022-001, A REQUEST TO AMEND THE GENERAL PLAN TO RE-DESIGNATE THE SUBJECT PROPERTY FROM THE LOW DENSITY RESIDENTIAL (2.1-4.0 DU/AC) CLASSIFICATION TO THE MEDIUM HIGH (7.1-15.0 DU/AC) CLASSIFICATION.

Motion for approval by Councilmember Mouanoutoua, no second. Motion failed.

Motion to continue this item to a future date in the next four (4) months for staff to return with a conceptual plan addressing traffic issue. Motioned by Councilmember Bessinger, no second. Motion failed.

Motion for approval to amend the General Plan to re-designate the subject property from the low density residential classification to the medium high density classification with direction for staff to not approve a site plan until a traffic plan for the roadway is presented. Motioned by Councilmember Bessinger, seconded by Councilmember Mouanoutoua. Motion failed 2-2, with Mayor Ashbeck and Councilmember Basgall voting no.

Motion for approval to amend the General Plan to re-designate the subject property from the low density residential classification to the medium high density classification with direction for staff to not approve a site plan until a traffic plan for the roadway is presented and without prejudice. Motioned by Councilmember Bessinger, no second. Motion failed.

Motion for denial without prejudice by Mayor Ashbeck, seconded by Councilmember Bessinger. Motion carried 3-1-1, with Councilmember Mouanoutoua voting no and Councilmember Pearce absent.

12C. INTRODUCTION - **ORD. 23-XX**, R2022-001, A REQUEST TO REZONE THE SUBJECT PROPERTY FROM THE R-1-7500 (SINGLE-FAMILY RESIDENTIAL, 7,500 SF) ZONE DISTRICT TO THE R-2 (MULTIFAMILY MEDIUM-HIGH DENSITY RESIDENTIAL) ZONE DISTRICT.

Consideration of this item is contingent upon the approval of item 12B (GPA2022-001). No motion made as item 12B (GPA2022-001) was denied.

8:10 ITEM 13 - APPROVED - **RES. 23-13**, RESOLUTION OF NECESSITY TO DETERMINE THAT PUBLIC INTEREST AND NECESSITY REQUIRE ACQUISITION OF PROPERTY FOR PUBLIC PURPOSES; AND, AUTHORIZING PROCEEDINGS IN EMINENT DOMAIN FOR TWO PROPERTIES LOCATED BETWEEN LOCAN AVENUE AND DEWOLF AVENUE. APN/OWNER: 553-030-05/ZEPEDA AND 565-042-14/SAMARIN. (CONTINUED FROM THE FEBRUARY 21, 2023, MEETING)

Motion for approval by Councilmember Mouanoutoua, seconded by Councilmember Bessinger. Motion carried 4-0-1, with Councilmember Pearce absent.

ADMINISTRATIVE ITEMS – 8:17

8:17 ITEM 14 - CONTINUED – ECONOMIC DEVELOPMENT, HOUSING AND COMMUNICATIONS UPDATE.

It was the consensus of the City Council to continue this item to a future date.

8:17 ITEM 16 - CONTINUED - 2023 FIVE-YEAR FINANCIAL FORECAST FOR THE CITY OF CLOVIS THROUGH 2027/28 AND DISCUSS OPTIONS FOR BUDGET PREPARATION FOR 2023/24.

It was the consensus of the City Council to continue this item to a future date.

8:18 ITEM 15 - CONSIDER – VARIOUS ITEMS RELATED TO THE RETAIL MARKET SURVEY AND LAND USE EVALUATION OF THE SHAW AVENUE CORRIDOR.

15A. RECEIVED AND FILED - RESULTS OF THE RETAIL MARKET SURVEY & LAND USE EVALUATION OF THE SHAW AVENUE CORRIDOR.

15B. APPROVED - FOR THE CITY TO ENTER INTO AN AGREEMENT WITH KOSMONT COMPANIES TO PROVIDE A FISCAL IMPACT AND ECONOMIC BENEFIT ANALYSIS FOR THE REDEVELOPMENT OF EXISTING RETAIL SPACE IN THE SHAW AVENUE CORRIDOR IN THE AMOUNT OF \$25,000.

Dennis Prindiville, Trustee of property located at the Sierra Vista Mall, requested that the Council direct the consultant to provide an example of comparable cities to Clovis and to allow him to be involved in this study.

Motion for approval by Councilmember Mouanoutoua, seconded by Councilmember Basgall. Motion carried 4-0-1, with Councilmember Pearce absent.

8:57 ITEM 17 - APPROVED - **RES. 23-14**, A REQUEST TO INITIATE A PREZONING OF PROPERTY WITHIN THE AREA GENERALLY BOUND BY SHEPHERD AVENUE ON THE SOUTH, WILLOW AVENUE ON THE WEST, THE ENTERPRISE CANAL ON THE NORTH AND THE PEACH AVENUE ALIGNMENT ON THE EAST AND AUTHORIZING STAFF TO PREPARE AN ANNEXATION APPLICATION FOR THE SAME BOUNDARY. CITY OF CLOVIS, APPLICANT.

Shawn Beaty, Clovis Hills Church representative, spoke in support of the annexation and requested for the Council to consider including the Clovis Hills Church property in this annexation.

Bill Smittcamp, spoke in support of including the Clovis Hills Church property in this annexation.

Manny Penn, developer, spoke in support of including the Clovis Hills Church property in this annexation.

Motion for approval to initiate a rezoning of property within the area generally bound by Shepherd Avenue on the south, Willow Avenue on the west, the Enterprise Canal on the north and the Peach Avenue alignment on the east; authorize staff to prepare an annexation application for the same boundary; and direct staff to plan the inclusion of the Clovis Hills Church site and the property north of the Enterprise Canal on the southeast corner of Willow and International Avenues to this annexation, conditional upon an agreement for a water supply from the Garfield Water District to provide water to the City of Clovis for the Clovis Hills Church site. Motioned by Councilmember Bessinger, seconded by Councilmember Mouanoutoua. Motion carried 4-0-1, with Councilmember Pearce absent.

9:38 ITEM 18 - APPROVED - **RES. 23-15**, A RESOLUTION OPPOSING INITIATIVE NO. 21-0042A1, THE TAXPAYER PROTECTION AND GOVERNMENT ACCOUNTABILITY ACT SPONSORED BY THE CALIFORNIA BUSINESS ROUNDTABLE.

Motion for approval by Councilmember Bessinger, seconded by Councilmember Basgall. Motion carried 4-0-1, with Councilmember Pearce absent.

CITY MANAGER COMMENTS – 9:45

COUNCIL COMMENTS – 9:46

Mayor Ashbeck adjourned the meeting of the Council to March 13, 2023

Meeting adjourned: 9:57 p.m.

Mayor

City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: General Services Department

DATE: March 13, 2023

SUBJECT: General Services – Approval – Res. 23-____, Authorizing the General Services Manager to Apply for and Administer the AB 836 Clean Air Centers Pilot Program Through the San Joaquin Valley Air Pollution Control District.

ATTACHMENTS: 1. Resolution

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) since January 1, 2023 (Government Code 84308).

RECOMMENDATION

For the City Council to authorize the General Services Manager to apply for and administer the AB 836 Clean Air Centers Pilot Program through the San Joaquin Valley Air Pollution Control District (SJVAPCD).

EXECUTIVE SUMMARY

The Clean Air Centers Pilot Program was established by California Assembly Bill 836, which provides funding to create Wildfire Smoke Clean Air Centers for Vulnerable Populations and establish a network of publicly accessible facilities with high-efficiency air filtration systems for valley residents who may not otherwise have access to clean air during wildfire events.

The Clovis Senior Activity Center serves residents aged 50 and better and meets the standards for a publicly accessible facility that would qualify for portable air filtration systems. Staff has researched the requirements of the SJVAPCD grant and determined that participation in the program would not cause any disruption to the daily operation of the Center. The portable systems would be put into use when air quality is impacted by wildfires or other environmental events. Once the grant is approved, the SJVAPCD would deliver appropriately sized units to the Senior Center, and the units would be placed into service when needed.

BACKGROUND

The San Joaquin Valley suffers from poor air quality that is sometimes considered the worst in the nation. The SJVAPCD's mission is to improve the health and quality of life for all valley residents through effective air quality management strategies. The SJVAPCD fulfills its mission through a variety of programs, one of which is the Clean Air Centers Pilot Program, funded through Assembly Bill 836 passed in 2019. This bill provides \$5,000,000 in grant funds to upgrade ventilation systems and purchase portable air cleaners to create a network of clean air centers where vulnerable populations can find respite from wildfires and other smoke events.

The Clovis Senior Activity Center is an adult recreation center serving community members aged 50 years and better. The Center is a publicly accessible facility that welcomes participants from Clovis and all surrounding communities. The Clean Air Centers Pilot Program would furnish at no cost, portable air filtration machines that could be placed into use during episodes of poor air quality. Staff has reviewed the list of available air filter machines and have chosen models that are suitable for use in the Center. Ease of storage, quiet operation, and at least five years of covered warranty service were the priorities set by staff that were selected from the list of available units.

Staff is requesting six portable air filters systems through this grant, but the actual number could be different if the grant is approved. The SJVAPCD would provide the portable air cleaners and five (5) years' worth of replacement filters. Staff would be responsible to safely store the units, maintain an inventory, and log use and maintenance for five years. An annual report will be submitted as required by the grant.

FISCAL IMPACT

None.

REASON FOR RECOMMENDATION

The Clean Air Centers Pilot Program requires a resolution stating the authorization for the grant and identification of a signing authority for annual reports.

ACTIONS FOLLOWING APPROVAL

Staff will submit the grant application along with resolution to the SJVAPCD.

Prepared by: Amy Hance, General Services Manager

Reviewed by: City Manager *AH*

RESOLUTION 23-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS AUTHORIZING THE GENERAL SERVICES MANAGER TO MAKE APPLICATION FOR AND ADMINISTER THE AB 836 CLEAN AIR CENTERS PILOT PROGRAM THROUGH THE SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT

WHEREAS, several Local, State, and Federal programs allow public, non-profit, and government service providers to apply for administration, capital, and operation assistance programs or grants; and

WHEREAS, the City of Clovis must authorize someone by resolution as the “Authorized Individual” to make application for and administer the AB 836 Clean Air Centers Pilot Program through the San Joaquin Valley Air Pollution Control District; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Clovis hereby authorizes the General Services Manager to make application for, to sign required assurances, and to administer the AB 836 Clean Air Centers Pilot Program through the San Joaquin Valley Air Pollution Control District with respect to applications for Local, State, and Federal programs, projects, or grants, on behalf of the District.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 13, 2023, by the following vote, to wit.

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DATED: March 13, 2023

Mayor

City Clerk



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: March 13, 2023

SUBJECT: Planning and Development Services – Receive and File – Measure C Update.

ATTACHMENTS: 1. Fiscal Year 2021-22 Expenditure Reporting Forms
2. Fiscal Year 2022-23 Local Agency Budget Forms

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) since January 1, 2023 (Government Code 84308).

RECOMMENDATION

For the City Council receive and file the end of fiscal year report on the status of the Measure C expenditure accounts for 2021-22.

EXECUTIVE SUMMARY

On an annual basis the City, as a whole, receives a little over \$6 million in Measure C Local Transportation and Regional Transit Program funds for various improvements and operations related to transportation. By receiving these funds, the City is obligated to submit to the Fresno County Transportation Authority an annual expenditure report to highlight the expenses paid out of the allocations given the previous year. The 2021-22 Expenditure Report is attached as **Attachment 1**. In addition, staff has also attached the planned expense reports (Local Agency Budget Forms) for this current fiscal year, 2022-23, that were submitted to the Measure C Citizen Oversight Committee in November 2022 (**Attachment 2**). Planning and Development Services oversees the Local Transportation funding allocated to the City, which equates to about \$4 million. Measure C helps to fund the design and construction of many street improvements throughout the City each year and is also used to leverage federal grant funding.

BACKGROUND

In 1986, Fresno County voters passed Measure C which is a ½ cent sales tax measure that has provided much needed revenues throughout the county by improving transportation facilities that facilitate the efficient movement of people and goods within and throughout the region. In

November 2006, voters approved the extension of Measure C, which continued the ½ cent sales tax for an additional 20 years, until 2027. The extension was estimated to generate \$1.7 billion to further improve transportation improvements throughout Fresno County. The Measure C funds are managed by the Fresno County Transportation Authority (FCTA).

The continued flow of Measure C revenue for transportation and transportation related projects, though not nearly sufficient to fund the entirety of the City's needs, has been an essential tool which allows the City to fund priority projects and leverage other funding sources that require matching funds.

The money collected by Measure C is allocated into various funds to further be distributed throughout the County. The three largest programs funded are the Regional Public Transit Program (19.66%), the Local Transportation Program (34.6%) and the Regional Transportation Program (30.4%). Planning and Development Services oversees the funds collected under both the Local and Regional Transportation programs.

The Local Transportation Program allocates funds into the following subprograms:

- Street Maintenance / Rehabilitation
- ADA Compliance
- Flexible Category
- Pedestrian
- Bicycle Facilities

The funds collected under the Local Transportation Program help to fund many routine and annual projects throughout the City such as ADA ramp improvements, the annual slurry seal project, bicycle lane restriping, and trail counter management. Occasionally, these funds are also utilized to fund special projects such as the City's Active Transportation Plan Update. In fiscal year 2021-22, the Local Transportation Program funded:

- Armstrong Avenue Street Improvements – Alluvial Avenue to Nees Avenue (Design)
- Shaw Avenue Street Improvements – Armstrong Avenue to Temperance Avenue (Design)
- Sunnyside Avenue Street Improvements – Third Street to Fifth Street (Design)
- Vehicle Detection Replacement – City Wide (Design)
- Sunnyside Avenue Street Improvements – Fifth Street to Barstow Avenue (Design)
- Sierra Avenue Street Improvements – Willow Avenue to Peach Avenue (Design)
- The City's Active Transportation Plan Update

Upcoming projects that will be utilizing the funds from the Local Transportation Program funded by Measure C that are currently underway this Fiscal Year 2022-23 include:

- Herndon Street Improvements – Fowler Avenue to Armstrong Avenue (Design)
- Nees Avenue Street Improvements – Clovis Avenue to Sunnyside Avenue (Design)
- Sunnyside Avenue Street Improvements – Third Street to Fifth Street (Construction)
- Sunnyside Avenue Street Improvements – Fifth Street to Barstow Avenue (Construction)

In addition to the projects highlighted above, the City has done a diligent job conserving funds through the years in the various accounts. By reserving a portion of these funds, a “rainy day fund” has been built up to utilize in case unexpected projects or greater, longer-term needs were to arise. The large fund balance in the Flexible Account is also being considered to help offset the costs for larger projects like the Pedestrian Bridge across State Route 168, near Clovis Community Hospital.

The Measure C Regional Transportation Program has been the primary funding source for many large roadway construction projects throughout the City since 2006. The Regional Measure C projects for the City include the following:

- D-1 Willow Avenue, Shepherd Avenue to Copper Avenue
- D-2 Willow Avenue, Teague Avenue to Shepherd Avenue
- D-3 Willow Avenue, north of Alluvial Avenue
- E-1 Temperance Avenue, Enterprise Canal to Shepherd Avenue
- E-2 Temperance Avenue, Bullard Avenue to Herndon Avenue
- E-3 Temperance and Shepherd Avenue Intersection
- K-1 Herndon Avenue, Willow Avenue to Clovis Avenue
- K-2 Herndon Avenue, Clovis Avenue to Fowler Avenue
- K-3 Herndon Avenue, Temperance Avenue to DeWolf Avenue
- L-1 Shaw Avenue, Locan Avenue to Maine Avenue
- L-2 Shaw Avenue, DeWolf Avenue to McCall Avenue

All of the projects listed above have been completed except for L-2 Shaw Avenue, DeWolf Avenue to McCall Avenue and K-3 Herndon Avenue, Temperance to DeWolf Avenue. Currently, the first phase of Shaw Avenue between Leonard Avenue and McCall Avenue is under construction. The second phase of Shaw Avenue between DeWolf and Leonard Avenues has been delayed due to right of way acquisition issues but should be going out to bid later this year. The Herndon Avenue project is in the right of way acquisition phase and should also be going out to bid later this year.

Measure C Renewal

In November 2022, a 30-year extension of this ½ cent sales tax was voted down. This means that the current measure will expire in 2027 and the ½ cent sales tax collection will officially sunset. If approved, the proposed measure would have provided approximately \$6.8 billion toward Fresno County transportation needs. Clovis’ share would have been about \$600 million.

FCTA is exploring the next steps for the renewal of Measure C. FCTA is currently conducting post-election polling with findings estimated to be released in April. FCTA is also performing stakeholder interviews to determine the needs and direction of the renewal effort moving forward.

FISCAL IMPACT

The intent of this report is to provide information about how the Measure C funding is being spent throughout the City. There is no fiscal impact.

REASON FOR RECOMMENDATION

The report is for information only and no action is required.

ACTIONS FOLLOWING APPROVAL

Staff will continue with the planned projects on for Fiscal Year 2022-23.

Prepared by: Tatiana Partain, Management Analyst

Reviewed by: City Manager *AA*

MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES FOR STREET MAINTENANCE FUND SUB PROGRAM
FY2021-22 REPORTING REQUIREMENTS

AGENDA ITEM NO. 3.

(Completed form must be submitted to FCTA no later than November 15th or future funds will be stopped until compliance is met.
 Complete one form for each Sub Program and detail the expenditures in the Schedule of Projects on the 2nd page.)

TO: **Fresno County Transportation Authority**
 FROM: City of Clovis (Name of Agency)
 Address: 1033 Fifth St Clovis CA 93612
 Contact Name: Ryan Burnett Phone: 559-324-2336 FAX: 559-324-2844
 Email Address: ryanb@ci.clovis.ca.us

Date Accepted
by FCTA
Board

Local Transportation Program

Street Maintenance Sub Program Reporting for FY21/22:

Total Street Maintenance Revenue Allocations to Date: **\$ 14,513,390.96**

Street Maintenance Beginning Fund Balance:	<u>777,486.07</u>	This amount should match your prior year Ending Balance reported to Authority.
Street Maintenance Prior Year Adjustments:	<u> </u>	This amount reflects adjustments made to this program after your prior year reports were filed. Indicate supporting details below. They should match this amount.
Street Maintenance Adjusted Beginning Fund Balance:	<u>777,486.07</u>	This amount adds for you and will reflect your adjusted Beginning Balance after prior year adjustment.
Street Maintenance Facilities Revenues:	<u>1,684,490.51</u>	This amount should match the revenue allocations reported to you by the Authority and your Financial Reports.
Street Maintenance Interest Revenue:	<u>13,216.00</u>	This amount represents interest revenue allocated to the sub program by the Agency for the fiscal year, as required.
Street Maintenance Available Fund Balance:	<u>\$ 2,475,192.58</u>	This amount adds for you and represents available fund balance to the sub program before expenditures by the Agency for the fiscal year.
Street Maintenance Expenditures:	<u>980,267.72</u>	This amount represents your expenditures for the fiscal year for this sub program and should match the expenditures on page 2 of this report and your Financial Reports.
(You must detail expenditures below:)		
Net Change (+/-)	<u>717,438.79</u>	Net Change calculates for you (i.e. Revenue minus Expenditure)
<hr style="border: 1px solid black;"/>		
FY21/22 Street Maintenance Ending Balance:	<u>\$ 1,494,924.86</u>	This amount will be your Beginning Balance on next fiscal year's report.
(Balance to be held in reserve.)		

Projects eligible under this Category include projects or programs that match the following recommended definition of "street and highway maintenance, rehabilitation, reconstruction, and storm damage repair." A "program" is defined as a group or category of projects such as slurry seal projects, patching projects, etc. An appropriate percentage or pro-ration of maintenance/rehabilitation equipment, audit, and overhead costs attributable to projects or programs under the Measure C Street Maintenance/Rehabilitation Category is an eligible expense. Per AB 2958 (Prop 42) language for local agency allocations (Revenue and taxation code, Section 7104 (e)). Funds allocated to a city, county shall be used only for street and highway maintenance rehabilitation, reconstruction and storm damage repair. For purposes of this Street Maintenance Sub Program the following terms have the following meanings: Maintenance means either or both of the following:

Patching or spot repair in the existing pavement such as pothole patching, grinding and resurfacing, or total reconstruction of a failed pavement section for a small area or dig-out and Overlay and/or Sealing. Reconstruction includes any overlay, sealing, or widening of the roadway, if the widening is necessary to bring the roadway width to the desirable minimum width consistent with the geometric design criteria of the department for reconstruction, resurfacing, and rehabilitation projects that are not on a freeway but doesn't include widening for the purpose of increasing the traffic capacity of a street or highway.

Storm Damage repair is repair or reconstruction of local streets and highways and related drainage improvements that have been damaged due to winter storms and flooding and reconstruction of drainage improvements to mitigate future roadway flooding and damage problems in those jurisdictions that have been declared disaster areas by the President of the United States.

For further detail on eligible expenditures of the Street Maintenance Sub Program or further definitions and guidelines of the Local Transportation Program please refer to the Measure C Extension Strategic Implementation Plan.

Completed By:  Title: City Engineer Date: 02/08/23

This Reporting Form was prepared under the direction of the Public Works Director, Engineer, Transit Administrator or Other Authorized Official of the agency listed above. By filing this form you are certifying that expenditures listed on this form are valid expenditures and to the best of your knowledge reflect your financial statements.

Attachment 1

**Local Transportation Program
Street Maintenance Schedule of Expenditures for FY21/22:**

TOTAL PROJECT COSTS

City of Clovis

AGENDA ITEM NO. 3.

Name of Project/Program	Project Limits	Total Measure C Funding	*Prior Year Street Maintenance Adjustments	Total Project Cost
<u>1. Preventative Maintenance</u>	City-Wide	492,589.45	-	492,589.45
<u>2. Local Street Improvements</u>	City-Wide	487,678.27	-	487,678.27
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		980,267.72	-	980,267.72

Notes: (* Provide a sampling of the types of expenditures for the projects listed above and if you have a prior year adjustment you need to explain it in the area provided below.) Expenditures listed above will be audited for compliance.

- [1. Staff Engineering Costs, Bidding and Advertising, Construction Contract](#)
- [2. Staff Engineering Costs, Bidding and Advertising, Construction Contract](#)

It is the intent of Measure C to leverage funds wherever possible. If you are using Measure C funds to leverage other state or federal grants please indicate what grant funds were received and the ratio of grant money and Measure funds below.

PROJECT COST BREAKDOWN BY FUNDING SOURCE

Name of Project/Program Listed Above	Measure C Street Maintenance Funding	Other Measure C Funding		List Other Funding Source		List Other Funding Source		Total Project Expenditures
		Amount	Amount	Amount	Amount			
<u>1. Preventative Maintenance</u>	<u>Street Maintenance</u>	492,589.45	-	-	-	-	-	492,589.45
<u>2. Local Street Improvements</u>	<u>Street Maintenance</u>	487,678.27	-	-	-	-	-	487,678.27
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		980,267.72	-	-	-	-	-	980,267.72
Total FY21/22 Street Maintenance Expenditures:		\$ 980,267.72						

NOTES: (Use this area to provide further clarification on your report.)

MEASURE C EXTENSION
LOCAL TRANSPORTATION PASS THROUGH REVENUES FOR ADA FUND SUB PROGRAM
FY2021-22 REPORTING REQUIREMENTS

(Completed form must be submitted to FCTA no later than November 15 or future funds will be stopped until compliance is met.
Complete one form for each Sub Program and detail the expenditures in the Schedule of Projects on the 2nd page.)

TO: Fresno County Transportation Authority
FROM: City of Clovis (Name of Agency)
Address: 1033 Fifth St Clovis CA 93612
Contact Name: Ryan Burnett Phone: 559-324-2336
Email Address: ryanb@ci.clovis.ca.us

Date Accepted
by FCTA
Board

FAX: 559-324-2844

Local Transportation Program

ADA Compliance Sub Program Reporting for FY21/22:

Total ADA Compliance Revenue Allocations to Date: **\$ 478,766.20**

ADA Compliance Beginning Fund Balance:	<u>1,103.70</u>	This amount should match your prior year Ending Balance reported to Authority.
ADA Compliance Prior Year Adjustments:	<u>-</u>	This amount reflects adjustments made to this program after your prior year reports were filed. Indicate supporting details below. They should match this amount.
ADA Compliance Adjusted Beginning Fund Balance:	<u>1,103.70</u>	This amount adds for you and will reflect your adjusted Beginning Balance after prior year adjustment.
ADA Compliance Facilities Revenues:	<u>55,659.40</u>	This amount should match the revenue allocations reported to you by the Authority and your Financial Reports.
ADA Compliance Interest Revenue:	<u>304.00</u>	This amount represents interest revenue allocated to the sub program by the Agency for the fiscal year, as required.
ADA Compliance Available Fund Balance:	<u>\$ 57,067.10</u>	This amount adds for you and represents available fund balance to the sub program before expenditures by the Agency for the fiscal year.
ADA Compliance Expenditures:	<u>-</u>	This amount represents your expenditures for the fiscal year for this sub program and should match the expenditures on page 2 of this report and your Financial Reports.
(You must detail expenditures below.)		
Net Change (+/-)	<u>55,963.40</u>	Net Change calculates for you (i.e. Revenue minus Expenditure)
<hr/>		
FY21/22 ADA Compliance Ending Balance:	<u>\$ 57,067.10</u>	This amount will be your Beginning Balance on next fiscal year's report.
	(Balance to be held in reserve.)	

Local agencies will receive 1.75% of Measure C Extension Local Transportation Funds over 20-years for ADA compliance including curb cuts and ramps to remove barriers, as well as other special transportation services for jurisdictions to meet the current requirements of the Americans with Disabilities Act (ADA). Communities already in compliance would not have to meet this mandate and jurisdictions that receive less than \$200,000 annually from the total local transportation program would also be exempt from this provision.

Projects eligible under this Category must deal with ADA compliance issues and include: curb cuts and ramps to remove barriers; striping and other special transportation services (that "non-compliance" ADA projects).

For further detail on eligible expenditures of the ADA Compliance Sub Program or further definitions and guidelines of the Local Transportation Program refer to the Measure C Extension Strategic Implementation Plan.

Completed by:  Title: City Engineer Date: 02/08/23

This Reporting Form was prepared under the direction of the Public Works Director, Engineer, Transit Administrator or Other Authorized Official of the agency listed above. By filing this form you are certifying that expenditures listed on this form are valid expenditures and to the best of your knowledge reflect your financial statements.

MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES FOR FLEXIBLE FUND SUB PROGRAM FY2021-22 REPORTING REQUIREMENTS

(Completed form must be submitted to FCTA no later than November 15 or future funds will be stopped until compliance is met.
Complete one form for each Sub Program and detail the expenditures in the Schedule of Projects on the 2nd page.)

TO:	Fresno County Transportation Authority		Date Accepted
FROM:	<u>City of Clovis</u> (Name of Agency)		by FCTA
Address:	<u>1033 Fifth St Clovis CA 93612</u>		Board
Contact Name:	<u>Ryan Burnett</u>	Phone: <u>559-324-2336</u> <u>559-324-2844</u>	
Email Address:	<u>ryanb@ci.clovis.ca.us</u>		

Local Transportation Program

Flexible Funds Sub Program Reporting for FY21/22:

Total Flexible Funds Revenue Allocations to Date:

\$ 14,034,618.58

Flexible Beginning Fund Balance:	<u>5,643,436.41</u>	This amount should match your prior year Ending Balance reported to Authority.
Flexible Prior Year Adjustments:	<u>-</u>	This amount reflects adjustments made to this program after your prior year reports were filed. Indicate supporting details below. They should match this amount.
Flexible Funds Adjusted Beginning Fund Balance:	<u>5,643,436.41</u>	This amount adds for you and will reflect your adjusted Beginning Balance after prior year adjustment.
Flexible Funds Facilities Revenues:	<u>1,628,838.13</u>	This amount should match the revenue allocations reported to you by the Authority and your Financial Reports.
Flexible Funds Interest Revenue:	<u>62,014.00</u>	This amount represents interest revenue allocated to the sub program by the Agency for the fiscal year, as required.
Total Flexible Funds Available Fund Balance:	\$ <u>7,334,288.54</u>	This amount adds for you and represents available fund balance to the sub program before expenditures by the Agency for the fiscal year.
Flexible Funds Expenditures:	<u>274,410.40</u>	This amount represents your expenditures for the fiscal year for this sub program and should match the expenditures on page 2 of this report and your Financial Reports.
(You must detail expenditures below.)		
Net Change (+/-)	<u>1,416,441.73</u>	Net Change calculates for you (i.e. Revenue minus Expenditure)
<hr/>		
FY21/22 Flexible Funds Ending Balance:	\$ <u>7,059,878.14</u>	This amount will be your Beginning Balance on next fiscal year's report.
(Ending Balance reflect reserve balances.)		

Approximately 15% of Measure C Extension Local Transportation Program funds is provided to local agencies for "flexible" funding programs or for any transportation project they feel is warranted (example: transit, pothole repair, match for new federal or State programs expended after July 1, 2007. Any transportation project is eligible for "flexible funding". Such projects include, but are not limited to the following: Capacity increasing street and road projects; rehabilitation/maintenance/reconstruction projects; signals and other stop control devices or signage; medians; street trees and street landscaping; street lighting; easements dedicated to a local agency such as public utility easements, pedestrian and landscaping easements; bridges both car and pedestrian; alleys (new and maintenance and repair of existing alleys); street striping including centerlines, fog lines, crosswalks and bike lanes; Intelligent Transportation Systems (ITS) projects; bicycle/trail/pedestrian projects; aviation projects; rail projects; public transit projects; overhead and audit costs and other transportation-related improvements/projects (bus stop facilities, street sweepers, detour equipment, etc.).

Further clarification of eligible expenditures for the Flexible Funds Sub Program or the Local Transportation Program can be found in the Measure C Extension Strategic Implementation Plan.

Completed By: Title: City Engineer 02/08/23

This Reporting Form was prepared under the direction of the Public Works Director, Engineer, Transit Administrator or Other Authorized Official of the agency listed above. By filing this form you are certifying that expenditures listed on this form are valid expenditures and to the best of your knowledge reflect your financial statements.

MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES FOR PEDESTRIAN/TRAILS FACILITIES SUB PROGRAM FY2021-22 REPORTING REQUIREMENTS

(Completed form must be submitted to FCTA no later than November 15 deadline or future funds will be stopped until compliance is met.
Complete one form for each Sub Program and detail the expenditures in the Schedule of Projects on the 2nd page.)

TO:	Fresno County Transportation Authority		Date Accepted by FCTA Board
FROM:	<u>City of Clovis</u> (Name of Agency)		
Address:	<u>1033 Fifth St Clovis CA 93612</u>		
Contact Name:	<u>Ryan Burnett</u>	Phone: <u>559-324-2336</u>	FAX: <u>559-324-2844</u>
Email Address:	<u>ryanb@ci.clovis.ca.us</u>		

Local Transportation Program

Pedestrian/Trails Facilities Sub Program Reporting for FY21/22:

Total Pedestrian/Trails Facilities Revenue Allocations to Date: \$ 3,504,778.07

Pedestrian/Trails Facilities Beginning Fund Balance:	<u>1,057,442.68</u>	This amount should match your prior year Ending Balance reported to Authority.
Ped./Trails Prior Year Adjustments:	<u>-</u>	This amount reflects adjustments made to this program after your prior year reports were filed. Indicate supporting details below. They should match this amount.
Ped./Trails Adjusted Beginning Fund Balance:	<u>1,057,442.68</u>	This amount adds for you and will reflect your adjusted Beginning Balance after prior year adjustment.
Pedestrian/Trails Facilities Revenues:	<u>398,100.84</u>	This amount should match the revenue allocations reported to you by the Authority and your Financial Reports.
Pedestrian/Trail Interest Revenue:	<u>12,306.00</u>	This amount represents interest revenue allocated to the sub program by the Agency for the fiscal year, as required.
Pedestrian/Trails Facilities Available Fund Balance:	<u>\$ 1,467,849.52</u>	This amount adds for you and represents available fund balance to the sub program before expenditures by the Agency for the fiscal year.
Pedestrian/Trails Facilities Expenditures:	<u>12,434.25</u>	This amount represents your expenditures for the fiscal year for this sub program and should match the expenditures on page 2 of this report and your Financial Reports.
(You must detail expenditures below.)		
Net Change (+/-)	<u>397,972.59</u>	Net Change calculates for you (i.e. Revenue minus Expenditure)
FY21/22 Pedestrian/Trails Facilities Ending Balance:	<u>\$ 1,455,415.27</u>	This amount will be your Beginning Balance on next fiscal year's report.
(Ending Balance reflect reserve balances.)		

Approximately 3% of Measure C Extension Local Transportation Program funds is provided to local agencies to fund significant improvements to the existing and planned pedestrian and trail systems. This will minimize traffic disruption and maximize safety for trail users and pedestrians.

Pedestrian/Bicycle Trails projects eligible for the Pedestrian/Trails Facilities sub program. Such projects include the following: Pedestrian/Bicycle trail facilities; signage and striping; Master Plan preparation and updates and other Program-related facilities and support facilities.

By January 1, 2012, and again in 2017 and 2021 all participating jurisdictions within Fresno County will have adopted and/or updated a Master Plan or ATP for Pedestrian/Trail Facilities that promotes connectivity within all of Fresno County and its urban areas. If any jurisdiction fails to meet this goal, the earmarked funds for Pedestrian and Trails facilities shall be withheld by the Authority until such time as a jurisdiction is in compliance. Jurisdictions with less than 25,000 population threshold are exempt from the earmarked funds for pedestrian/bicycle trails and earmarked funds for bicycle facilities. Jurisdictions with population threshold of 25,000 - 75,000 may combine the earmarked funds for implementing projects conforming to any of the provided definitions and jurisdictions with a population threshold greater than 75,000 must meet each of the earmark targets for 1) Pedestrian/Bicycle Trails and 2) Bicycle Facilities.

Every five years there will be a compliance test where jurisdictions must certify to the Authority that they have spent their earmark funds, but the time frame allows funds to accumulate up to a five year segment if needed for match purposes or a large project than the spending goals must be met thereafter.

Further clarification of eligible expenditures for the Pedestrian/Trails Facilities Sub Program or the Local Transportation Program can be found in the Measure C Extension Strategic Implementation Plan.

Completed By:  Title: City Engineer Date: 02/08/23

This Reporting Form was prepared under the direction of the Public Works Director, Engineer, Transit Administrator or Other Authorized Official of the agency listed above. By filing this form you are certifying that expenditures listed on this form are valid expenditures and to the best of your knowledge reflect your financial statements.

Local Transportation Program

TOTAL PROJECT COSTS

City of Clovis

Pedestrian/Trails Facilities Schedule of Expenditures for FY21/22:

Name of Project/Program	Project Limits	Total Measure C Funding	*Prior Year Ped/Trails Adjustments	Total Project Cost
1. TRAIL SYSTEM SURVEY	City-Wide	12,196.25	-	12,196.25
2. TRAIL COUNTER DISPLAY	City-Wide	238.00	-	238.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		12,434.25	-	12,434.25

Notes: (* Provide a sampling of the types of expenditures for the projects listed above and if you have a prior year adjustment you need to explain it in the area provided below.) Expenditures listed above will be audited for compliance.

- 1. Staff Engineering Costs

- 2. Staff Engineering Costs

It is the intent of the Measure to leverage funds wherever possible. If you are using Measure C funds to leverage other state or federal grants please indicate what grant money was used and the ration of grant money and Measure funds.

PROJECT COST BREAKDOWN BY FUNDING SOURCE

Name of Project/Program Listed Above	Measure C Pedestrian Trails Funding	Other Measure C Funding		List Other Funding Source			Total Project Expenditures
		Amount	Amount	Amount	Amount	Amount	
1. TRAIL SYSTEM SURVEY	Pedestrian Trails	12,196.25	-	-	-	-	12,196.25
2. TRAIL COUNTER DISPLAY	Pedestrian Trails	238.00	-	-	-	-	238.00
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		12,434.25	-	-	-	-	12,434.25
Total FY21/22 Ped./Trail Facilities Expenditures:		\$ 12,434.25	-	-	-	-	-

NOTES: (Use this area to provide further clarification on your report.)

MEASURE C EXTENSION LOCAL TRANSPORTATION PASS THROUGH REVENUES FOR BICYCLE FACILITIES SUB PROGRAM FY2021-22 REPORTING REQUIREMENTS

(Completed form must be submitted to FCTA no later than November 15th or future funds will be stopped until compliance is met.
Complete one form for each Sub Program and detail the expenditures in the Schedule of Projects on the 2nd page.)

TO: **Fresno County Transportation Authority**
 FROM: City of Clovis (Name of Agency)
 Address: 1033 Fifth St Clovis CA 93612
 Contact Name: Ryan Burnett Phone: 559-324-2336
 Email Address: ryanb@ci.clovis.ca.us

Date
Accepted
By FCTA

FAX: 559-324-2844

Local Transportation Program

Bicycle Facilities Sub Program Reporting for FY21/22:

Total Bicycle Facilities Revenue Allocations to Date: **\$ 874,957.89**

Bicycle Facilities Beginning Fund Balance:	<u>91,481.20</u>	This amount should match your prior year Ending Balance reported to Authority.
Prior Year Adjustments:	<u>-</u>	This amount reflects adjustments made to this program after your prior year reports were filed. Indicate supporting details below. They should match this amount.
Bicycle Facilities Adjusted Beginning Fund Balance:	<u>91,481.20</u>	This amount adds for you and will reflect your adjusted Beginning Balance after prior year adjustment.
Bicycle Facilities Revenues:	<u>101,038.99</u>	This amount should match the revenue allocations reported to you by the Authority and your Financial Reports.
Bicycle Interest Revenue:	<u>754.00</u>	This amount represents interest revenue allocated to the sub program by the Agency for the fiscal year, as required.
Bicycle Facilities Available Fund Balance: \$	<u>193,274.19</u>	This amount adds for you and represents available fund balance to the sub program before expenditures by the Agency for the fiscal year.
Bicycle Facilities Expenditures:	<u>111,624.92</u>	This amount represents your expenditures for the fiscal year for this sub program and should match the expenditures on page 2 of this report and your Financial Reports.
(You must detail expenditures below.)		
Net Change (+/-)	<u>(9,831.93)</u>	Net Change calculates for you (i.e. Revenue minus Expenditure)
<hr style="border-top: 3px double #000;"/>		
FY21/22 Bicycle Facilities Ending Balance: \$	<u>81,649.27</u>	This amount will be your Beginning Balance on next fiscal year's report.
(Ending Balance reflect reserve balances.)		

Approximately 1% of the Measure C Extension Local Transportation Program is provided to fund significant improvements to the existing and planned bicycle facilities and/or systems. This will minimize traffic disruption and maximize safety for bicyclists.

By January 1, 2012 and again in 2017 and 2021, all jurisdictions within Fresno County will have adopted and/or updated a Master Plan or ATP for bicycle facilities that promotes connectivity within all of Fresno County and its urban areas. If any jurisdiction fails to meet this goal, the earmarked funds for bicycle facilities shall be withheld by the Authority until such time as a jurisdiction is in compliance. Jurisdictions with less than 25,000 population threshold are exempt from the earmarked funds for pedestrian/bicycle trails and earmarked funds for Bicycle Facilities. Jurisdictions with population threshold of 25,000 - 75,000 may combine the earmarked funds for implementing projects conforming to any of the provided definitions and jurisdictions with a population threshold greater than 75,000 must meet each of the earmark targets for 1) Pedestrian/Bicycle Trails and 2) Bicycle Facilities.

Bicycle projects are eligible for Bicycle Sub Program funding. Such projects include the following: Class II Bicycle Facilities, signage and striping; Class III Bicycle Facilities, signage; and Class IV Bicycle Facilities; Master Plan preparation and updates and other program-related facilities and support facilities.

Every five years there will be a compliance test where jurisdictions must certify to the Authority that they have spent their earmark funds, but the time frame allows funds to accumulate up to a five year segment if needed for match purposes or a large project than the spending goals must be met thereafter.

Further clarification of eligible expenditures for the Bicycle Facilities Sub Program or the Local Transportation Program can be found in the Measure C Extension Strategic Implementation Plan.

Completed By:  Title: City Engineer Date: 02/08/23

This Reporting Form was prepared under the direction of the Public Works Director, Engineer, Transit Administrator or Other Authorized Official of the agency listed above. By filing this form you are certifying that expenditures listed on this form are valid expenditures and to the best of your knowledge reflect your financial statements.

**Local Transportation Program
Bicycle Facilities Schedule of Expenditures for FY18/19:**

TOTAL PROJECT COSTS

City of Clovis

Name of Project/Program	Project Limits	Total Measure C Funding	*Prior Year Bicycle Adjustments	Total Project Cost
1. BICYCLE TRANS MASTER PLN UPDATE	City-Wide	111,624.92	-	111,624.92
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		111,624.92	-	111,624.92

Notes: (* Provide a sampling of the types of expenditures for the projects listed above and if you have a prior year adjustment you need to explain it in the area provided below.) Expenditures listed above will be audited for compliance.

1. Staff Engineering Costs, Consultant Contract

It is the intent of the Measure to leverage funds wherever possible. If you are using Measure C funds to leverage other state or federal grants please indicate what grant money was used and the ration of grant money and Measure funds. Please indicate below.

PROJECT COST BREAKDOWN BY FUNDING SOURCE

Name of Project/Program Listed Above	Measure C Bicycle Facilities Funding	Amount	Other Measure C Funding	Amount	List Other Funding Source	Amount	List Other Funding Source	Amount	Total Project Expenditures
1. BICYCLE TRANS MASTER PLN	Bicycle Facilities	111,624.92	-	-	-	-	-	-	111,624.92
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
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		-	-	-	-	-	-	-	-
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		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		111,624.92	-	-	-	-	-	-	111,624.92

Total FY21/22 Bicycle Facilities Expenditures: \$ 111,624.92

NOTES: (Use this area to provide further clarification on your report.)

MEASURE C EXTENSION REGIONAL PUBLIC TRANSIT PROGRAM PASS THROUGH REVENUES FOR CLOVIS TRANSIT SUB PROGRAM FY2021-22 REPORTING REQUIREMENTS

(Completed form must be submitted to FCTA no later than November 15th or future funds will be stopped until compliance is met.
Complete one form for each Sub Program and detail the expenditures in the Schedule of Projects on the 2nd page.)

Date
Accepted
By FCTA

TO: Fresno County Transportation Authority
 FROM: City of Clovis (Name of Agency)
 Address: 1033 Fifth Street
 Contact Name: Amy Hance Phone: 559-324-2769 FAX: 559-324-2858
 Email Address: amvh@cityofclovis.com

Regional Public Transit Program

Clovis Transit Sub Program Reporting for FY21/22:

Total Clovis Transit Revenue Allocations to Date: **\$ 20,174,768.21**

Clovis Transit Beginning Fund Balance:	<u>0.00</u>	This amount should match your prior year Ending Balance reported to Authority.
Prior Year Adjustments:	<u>0.00</u>	This amount reflects adjustments made to this program after your prior year reports were filed. Indicate supporting details below. They should match this amount.
Clovis Transit Adjusted Beginning Fund Balance:	<u>0.00</u>	This amount adds for you and will reflect your adjusted Beginning Balance after prior year adjustment.
Clovis Transit Revenues:	<u>2,132,680.34</u>	This amount should match the revenue allocations reported to you by the Authority and your Financial Reports.
Clovis Transit Interest Revenue:	<u>0.00</u>	This amount represents interest revenue allocated to the sub program by the Agency for the fiscal year, as required.
Total Clovis Transit Available Fund Balance:	\$ <u>2,132,680.34</u>	This amount adds for you and represents available fund balance to the sub program before expenditures by the Agency for the fiscal year.
Total Clovis Transit Expenditures:	<u>2,132,680.34</u>	This amount represents your expenditures for the fiscal year for this sub program and should match the expenditures on page 2 of this report and your Financial Reports.
(You must detail expenditures below:)		
Net Change (+/-)	<u>0.00</u>	Net Change calculates for you (i.e. Revenue minus Expenditure)
FY21/22 Clovis Transit Ending Balance:	\$ <u>-</u>	This amount will be your Beginning Balance on next fiscal year's report.
(Ending Balance reflect reserve balances.)		

Approximately 1.97% of the Measure C Extension Regional Public Transit Program is provided to Clovis Transit to fund Primary and Secondary Transit Programs. The goal of the Primary Program is to improve the level of public transit services within Clovis and to continue to seek ways to coordinate and/or consolidate services in order to achieve a seamless transit system to the public.

Eligible projects to the Primary Program would be to improve frequencies to every 15 minutes on the busiest routes of the public transportation system in Clovis; enhance the delivery of paratransit to the disabled community consistent with federal and state law; install and integrate a regional automated farebox system to enhance transit coordination and seamless passenger travel between transit systems; complete fleet conversion to low emissions buses; expand service areas to all riders as Clovis's Sphere of Influence changes and reduced general public transit fares to Seniors 65 years of age and older.

The goal of the Secondary Program are improvements that will be funded after Primary Programs are completed provided that funding is available. Eligible projects would be to extend weekend service hours; enhance the delivery of paratransit services to the senior community; pursue other alternative mass public transportation options such as bus rapid transit, automated people movers, light rail, etc. etc.; deploy other operational and infrastructure improvements such as "real time" bus arrival and departure information displays to provide better services to transit users and provide a Taxi Scrip Program for seniors 70 years or older.

Completed By:  Title: General Services Manager Date: 1/26/2023

This Reporting Form was prepared under the direction of the Public Works Director, Engineer, Transit Administrator or Other Authorized Official of the agency listed above. By filing this form you are certifying that expenditures listed on this form are v

Regional Public Transit Program
Clovis Transit Schedule of Expenditures for FY18/19:

TOTAL PROJECT COSTS

City of Clovis

Name of Project/Program	Project Limits	Total Measure C Funding	*Prior Year Transit Adjustments	Total Project Cost
Transit Services & Operations		2,132,680.34	-	2,132,680.34
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		2,132,680.34	-	2,132,680.34

Notes: (* Provide a sampling of the types of expenditures for the projects listed above and if you have a prior year adjustment you need to explain it in the area provided below.) Expenditures listed above will be audited for compliance.

Funds expended for direct public transit operations including fuel, labor, maintenance, and other costs not including capital projects and Transit Services provided by Fresno Area Express.

It is the intent of the Measure to leverage funds wherever possible. If you are using Measure C funds to leverage other state or federal grants please indicate what grant money was used and the ration of grant money and Measure funds. Use the notes section to be as detailed as possible.

PROJECT COST BREAKDOWN BY FUNDING SOURCE

Name of Project/Program Listed Above	Public Transit Program Funding		Other Measure C Funding		List Other Funding Source		List Other Funding Source		Total Project Expenditures
		Amount		Amount		Amount		Amount	
Transit Services & Operations	Measure C	2,132,680.34		-	LTF/STA/Grants	4,498,176.71		-	6,630,857.05
		-		-		-		-	-
		-		-		-		-	-
		-		-		-		-	-
		-		-		-		-	-
		-		-		-		-	-
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		-		-		-		-	-
		-		-		-		-	-
		-		-		-		-	-
		2,132,680.34		-		4,498,176.71		-	6,630,857.05
Total FY21/22 Clovis Transit Expenditures:		\$ 2,132,680.34		-		4,498,176.71		-	6,630,857.05

NOTES: (Use this area to provide further clarification on your report.)

MEASURE C CITIZEN OVERSIGHT COMMITTEE
Fiscal Year 2022-2023 LOCAL AGENCY BUDGET FORM

This Form is used to report your planned budget for Measure C Pass-Through Funding. Please complete each page and e-mail entire form to Fresno COG staff member Jake Martinez at jmartinez@fresnocog.org

City of Clovis

Date first completed or revised: 10/20/2022 **Completed by:** (print) Tatiana Partain

Date last completed or revised: 11/15/2022 **Date approved by COC:** (staff use only) _____

The anticipated Fiscal Year 2022-2023 revenue allocation for Street Maintenance sub-program: \$1,759,765

Select the type of expenditure (check one for each project)

Expenditure Amount Totals

A. <input checked="" type="radio"/> Street Maintenance Rehabilitation <input type="radio"/> Street Maintenance Reconstruction <input type="radio"/> Street Maintenance Storm Damage Repair <i>(check one, then give detailed, itemized description in section L)</i>	1370000
B. <input type="radio"/> Street Maintenance Rehabilitation <input type="radio"/> Street Maintenance Reconstruction <input type="radio"/> Street Maintenance Storm Damage Repair <i>(check one, then give detailed, itemized description in section L)</i>	0
C. <input type="radio"/> Street Maintenance Rehabilitation <input type="radio"/> Street Maintenance Reconstruction <input type="radio"/> Street Maintenance Storm Damage Repair <i>(check one, then give detailed, itemized description in section L)</i>	0
D. Total 2022-2023 Street Maintenance Planned Expenditures (Items A, B & C):	1370000
E. Fiscal Year 2022-2023 Street Maintenance Funds to be kept in reserve: *	389765
* Please indicate why 2022-2023 funds are being reserved: For the design and construction of future street maintenance projects	
F. Total of expenditures in lines D & E above: <i>Total on Line F must match the 2022-2023 revenue allocation in blue at the top right hand area of this page.</i>	1759765
G. Total of all cumulative Street Maintenance funds held in reserve accounts through June 30, 2022:	1494924.86
H. Will you be using 2022-2023 Street Maintenance funds in conjunction with other Fiscal Year 2022-2023 Local Agency Pass Through Funds?	<input type="radio"/> Yes <input checked="" type="radio"/> No
I. If you marked yes above, select what other type of Local Pass-Through funds will be used for the expenditures listed in A, B and C above: <i>(check all that apply)</i>	<input type="checkbox"/> Flexible <input type="checkbox"/> ADA <input type="checkbox"/> Bikeways <input type="checkbox"/> Trails
J. Are you using Matching Funds that are NOT from Measure C? If yes, indicate what type of funds:	<input type="radio"/> Yes <input checked="" type="radio"/> No
K. Will you use previous fiscal year reserve funds during this fiscal year?	<input type="radio"/> Yes <input checked="" type="radio"/> No
L. Give detailed, itemized descriptions of projects or items listed above in section A, B or C. You may attach additional pages of description or documentation if needed:	
Slurry Seals and Pavement Rejuvenation - \$520,000 (Street Maintenance Fund) Local Street Improvements - Cape Seal Program - \$850,000 (Street Maintenance Fund)	

MEASURE C CITIZEN OVERSIGHT COMMITTEE

Fiscal Year 2022-2023 LOCAL AGENCY BUDGET FORM

This Form is used to report your planned budget for all Fiscal Year 2022-2023 Measure C Pass-Through Funding. Please complete all Forms and e-mail to Fresno COG at jmartinez@fresnocog.org

City of Clovis

The anticipated Fiscal Year 2022-2023 revenue allocation for ADA Compliance sub-program: **\$61,592**

Select the type of expenditure (give detailed, itemized descriptions at bottom)	Expenditure Amount Totals
A. <input checked="" type="radio"/> ADA Curb Cuts and Ramps <input type="radio"/> Signage/Striping <input type="radio"/> Other program related & support facilities <i>(check one, then give detailed, itemized description in section L)</i>	61592
B. <input type="radio"/> ADA Curb Cuts and Ramps <input type="radio"/> Signage/Striping <input type="radio"/> Other program related & support facilities <i>(check one, then give detailed, itemized description in section L)</i>	0
C. <input type="radio"/> ADA Curb Cuts and Ramps <input type="radio"/> Signage/Striping <input type="radio"/> Other program related & support facilities <i>(check one, then give detailed, itemized description in section L)</i>	0
D. Total 2022-2023 ADA Compliance Planned Expenditures (Items A, B & C):	61592
E. Fiscal Year 2022-2023 ADA Compliance Funds to be kept in reserve: *	0
* Please indicate why 2022-2023 funds are being reserved:	
F. Total of expenditures in lines D & E above: <i>Total on Line F must match the 2022-2023 revenue allocation in blue at the top right hand area of this page.</i>	61592
G. Total of all cumulative ADA Compliance funds held in reserve accounts through June 30, 2022:	57067.10
H. Will you be using 2022-2023 ADA Compliance funds in conjunction with other Fiscal Year 2022-2023 Local Agency Pass Through Funds?	<input checked="" type="radio"/> Yes <input type="radio"/> No
I. If you marked yes above, select what other type of Local Pass-Through funds will be used for the expenditures listed in A, B and C above: <i>(check all that apply)</i>	<input checked="" type="checkbox"/> Flexible <input type="checkbox"/> ADA <input type="checkbox"/> Bikeways <input type="checkbox"/> Trails
J. Are you using Matching Funds that are NOT from Measure C? If yes, indicate what type of funds:	<input type="radio"/> Yes <input checked="" type="radio"/> No
K. Will you use previous fiscal year reserve funds during this fiscal year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
L. Give detailed, itemized descriptions of projects or items listed above in section A, B or C. You may attach additional pages of description or documentation if needed:	
City-Wide ADA Ramp Improvements -\$325,000 (ADA Fund - \$118,659 / Flexible Fund - \$206,341)	

MEASURE C CITIZEN OVERSIGHT COMMITTEE
Fiscal Year 2022-2023 LOCAL AGENCY BUDGET FORM

This Form is used to report your planned budget for all Fiscal Year 2022-2023 Measure C Pass-Through Funding. Please complete all Forms and e-mail to Fresno COG at jmartinez@fresnocog.org

City of Clovis

The anticipated Fiscal Year 2022-2023 revenue allocation for Flexible sub-program: **\$1,698,173**

Write in the type of expenditure (give detailed, itemized descriptions at bottom) Expenditure Amount Totals

A. Type of expenditure: Street Maintenance	0
B. Type of expenditure: ADA Ramp Improvements	206341
C. Type of expenditure: Street Improvements	1491832
D. Total 2022-2023 Flexible Funding Planned Expenditures (Items A, B & C):	1698173
E. Fiscal Year 2022-2023 Flexible Funding to be kept in reserve: *	0
* Please indicate why 2022-2023 funds are being reserved:	
F. Total of expenditures in lines D & E above: <i>Total on Line F must match the 2022-2023 revenue allocation in blue at the top right hand area of this page.</i>	1698173
G. Total of all cumulative Flexible funds held in reserve accounts through June 30, 2022:	7118788.04
H. Will you be using 2022-2023 Flexible Funding in conjunction with other Fiscal Year 2022-2023 Local Agency Pass Through Funds (Street Maintenance, ADA, etc.)	<input checked="" type="radio"/> Yes <input type="radio"/> No
I. If you marked yes above, select what other type of Local Pass-Through funds will be used for the expenditures listed in A, B and C above: (check all that apply)	<input type="checkbox"/> Street Maintenance <input checked="" type="checkbox"/> ADA <input type="checkbox"/> Bikeways <input type="checkbox"/> Trails
J. Are you using Matching Funds that are NOT from Measure C? If yes, indicate what type of funds:	<input type="radio"/> Yes <input checked="" type="radio"/> No
K. Will you use previous fiscal year reserve funds during this fiscal year?	<input checked="" type="radio"/> Yes <input type="radio"/> No
L. Give detailed, itemized descriptions of projects or items listed above in section A, B or C. You may attach additional pages of description or documentation if needed:	
City-Wide ADA Ramp Improvements -\$325,000 (Flexible Fund - \$206,341 / ADA Fund - \$118,659) Herndon, Fowler to Armstrong (Design) - \$70,000 (Flexible Fund) Nees, Clovis to Sunnyside (Design) - \$70,000 (Flexible Fund) Sunnyside, Fifth to Barstow (Construction) - \$1,300,000 (Flexible Fund) Sunnyside, Third to Fifth (Construction) - \$570,000 (Flexible Fund)	

MEASURE C CITIZEN OVERSIGHT COMMITTEE

AGENDA ITEM NO. 3.

Fiscal Year 2022-2023 LOCAL AGENCY BUDGET FORM

This Form is used to report your planned budget for all Fiscal Year 2022-2023 Measure C Pass-Through Funding. Please complete all Forms and e-mail to Fresno COG at jmartinez@fresnocog.org

City of Clovis

The anticipated Fiscal Year 2022-2023 revenue allocation for Pedestrian Urban Trails sub-program: \$414,117

Select the type of expenditure (give detailed, itemized descriptions at bottom)	Expenditure Amount Totals
A. <input checked="" type="radio"/> Rehab existing pedestrian trail <input type="radio"/> Construct new pedestrian trail <input type="radio"/> Signage/Striping <input type="radio"/> Master plan preparation & updates <input type="radio"/> Other program related & support facilities <i>(check one, then give detailed, itemized description in section L)</i>	110000
B. <input type="radio"/> Rehab existing pedestrian trail <input type="radio"/> Construct new pedestrian trail <input type="radio"/> Signage/Striping <input type="radio"/> Master plan preparation & updates <input checked="" type="radio"/> Other program related & support facilities <i>(check one, then give detailed, itemized description in section L)</i>	20000
C. <input type="radio"/> Rehab existing pedestrian trail <input type="radio"/> Construct new pedestrian trail <input type="radio"/> Signage/Striping <input type="radio"/> Master plan preparation & updates <input type="radio"/> Other program related & support facilities <i>(check one, then give detailed, itemized description in section L)</i>	0
D. Total 2022-2023 Pedestrian Urban Trail Planned Expenditures (Items A, B & C):	130000
E. Fiscal Year 2022-2023 Pedestrian Urban Trail Funds To Be Kept In Reserve: *	284117
* Please indicate why 2022-2023 funds are being reserved: Saving for future trail projects	
F. Total of expenditures in lines D & E above: <i>Total on Line F must match the 2022-2023 revenue allocation in blue at the top right hand area of this page.</i>	414117
G. Total of all cumulative Pedestrian Urban Trail funds held in reserve accounts through June 30, 2022:	1455415.29
H. Will you be using 2022-2023 Pedestrian Urban Trail funds in conjunction with other Fiscal Year 2022-2023 Local Agency Pass Through Funds (<i>ADA, Flexible, etc.</i>)	<input type="radio"/> Yes <input checked="" type="radio"/> No
I. If you marked yes above, select what other type of Local Pass-Through funds will be used for the expenditures listed in A, B and C above: <i>(check all that apply)</i>	<input type="checkbox"/> Street Maintenance <input type="checkbox"/> Flexible <input type="checkbox"/> ADA <input type="checkbox"/> Bikeways
J. Are you using Matching Funds that are NOT from Measure C? If yes, indicate what type of funds:	<input type="radio"/> Yes <input checked="" type="radio"/> No
K. Will you use previous fiscal year reserve funds during this fiscal year?	<input type="radio"/> Yes <input checked="" type="radio"/> No
L. Give detailed, itemized descriptions of projects or items listed above in section A, B or C. You may attach additional pages of description or documentation if needed:	
Trail Pavement Maintenance - \$110,000 (Pedestrian Trail Fund) Pedestrian Bicycle Trail System Survey - \$20,000 (Pedestrian Trail Fund)	

MEASURE C CITIZEN OVERSIGHT COMMITTEE

Fiscal Year 2022-2023 LOCAL AGENCY BUDGET FORM

This Form is used to report your planned budget for all Fiscal Year 2022-2023 Measure C Pass-Through Funding. Please complete all Forms and e-mail to Fresno COG at jmartinez@fresnocog.org

City of Clovis

The anticipated Fiscal Year 2022-2023 revenue allocation for Bicycle sub-program: **\$105,557**

Select the type of expenditure (give detailed, itemized descriptions at bottom) Expenditure Amount Totals

A. <input type="radio"/> Class II Bicycle Facilities <input checked="" type="radio"/> Signage/Striping <i>(check one, then give detailed, itemized description in section L)</i> <input type="radio"/> Master plan preparation & updates <input type="radio"/> Other program related & support facilities	105557
B. <input type="radio"/> Class II Bicycle Facilities <input type="radio"/> Signage/Striping <i>(check one, then give detailed, itemized description in section L)</i> <input type="radio"/> Master plan preparation & updates <input type="radio"/> Other program related & support facilities	0
C. <input type="radio"/> Class II Bicycle Facilities <input type="radio"/> Signage/Striping <i>(check one, then give detailed, itemized description in section L)</i> <input type="radio"/> Master plan preparation & updates <input type="radio"/> Other program related & support facilities	0
D. Total 2022-2023 Bicycle Planned Expenditures (Items A, B & C):	105557
E. Fiscal Year 2022-2023 Bicycle Funds To Be Kept In Reserve: *	0
* Please indicate why 2022-2023 funds are being reserved:	
F. Total of expenditures in lines D & E above: <u>Total on Line F must match the 2022-2023 revenue allocation in blue at the top right hand area of this page.</u>	105557
G. Total of all cumulative Bicycle funds held in reserve accounts through June 30, 2022:	81649.25
H. Will you be using 2022-2023 Bicycle funds in conjunction with other Fiscal Year 2021-2022 Local Agency Pass Through Funds (Flexible, ADA, etc.)	<input type="radio"/> Yes <input checked="" type="radio"/> No
I. If yes, select what other type of Local Pass-Through funds will be used: (check all that apply)	<input type="checkbox"/> Street Maintenance <input type="checkbox"/> Flexible <input type="checkbox"/> ADA <input type="checkbox"/> Trails
J. Are you using Matching Funds that are NOT from Measure C? If yes, indicate what type of funds:	<input type="radio"/> Yes <input checked="" type="radio"/> No
K. Will you use previous fiscal year reserve funds during this fiscal year?	<input type="radio"/> Yes <input checked="" type="radio"/> No
L. Give detailed, itemized descriptions of projects or items listed above in section A, B or C. You may attach additional pages of description or documentation if needed:	
Re-striping bike lanes throughout City - \$105,557(Bicycle Funds) Master Plan - ATP - \$50,000 (Bicycle Funds)	



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities

DATE: March 13, 2023

SUBJECT: Public Utilities – Approval – Authorize the Purchase of a Flygt Sewage Pump from Shape Incorporated for the Amount of \$108,348.18.

ATTACHMENTS: None

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) since January 1, 2023 (Government Code 84308).

RECOMMENDATION

For the City Council to authorize the purchase of one (1) replacement sewage pump for Pump Station B, located at 3291 Fowler Avenue, from Shape Incorporated in the amount of \$108,348.18.

EXECUTIVE SUMMARY

Included in the 2022-2023 Wastewater Budget are funds to purchase equipment for routine maintenance of existing City facilities, as defined in section 2.9.02(c) of the Clovis Municipal Code. The purchase of a replacement pump for Pump Station B was included in the current budget. Staff requested quotes from three pump suppliers and received two quotes meeting the specifications for a direct replacement pump. Shape Incorporated provided the lowest quote, in the amount of \$108,348.18 including tax, and City staff will install the new pump.

BACKGROUND

Pump Station B was constructed in 2008. The Pump Station is a critical part of the City's wastewater collection system and of particular importance to supplying the Sewage Treatment Water Reuse Facility (ST-WRF) with wastewater. The wastewater treated at the ST-WRF is utilized throughout the City's recycled water system for landscape irrigation. Pump Station B is a redundant pump facility with two (2) submersible centrifugal Flygt pumps. The pumps operate in alternating duty cycles to maintain flow to Pump Station E and ultimately to the ST-WRF. The existing Flygt pumps are original to the construction of Pump Station B but have been repaired and overhauled over the past 15 years. Costs to repair the pumps, and pump replacement part

lead times, have increased through the years. Considering the age of the pumps and their importance in the wastewater collection system, Public Utilities staff budgeted to purchase one (1) pump for replacement at the next overhaul cycle.

FISCAL IMPACT

Sufficient funds were included in the Wastewater Enterprise budget for the 2022-2023 Fiscal Year to purchase a replacement sewage pump.

REASON FOR RECOMMENDATION

Shape, Inc. is the authorized supplier for Flygt Pumps in the region. The Flygt pumps have provided excellent reliability, durability, and performance. City wastewater maintenance staff is experienced with Flygt pumps and there is local vendor support for the product.

ACTIONS FOLLOWING APPROVAL

A purchase order will be sent to the City manager for approval.

Prepared by: Paul Armendariz, Assistant Public Utilities Director

Reviewed by: City Manager *AA*



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Finance Department

DATE: March 13, 2023

SUBJECT: Receive and File - 2023 Five-Year Financial Forecast for the City of Clovis through 2027/28 and discuss options for budget preparation for 2023/24. (Continued from the March 6, 2023, meeting)

Staff: Jay Schengel, Finance Director

Recommendation: Receive and File

ATTACHMENTS: 1. Five-Year Financial Forecast through 2027/28

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) since January 1, 2023 (Government Code 84308).

RECOMMENDATION

That the City Council receives, provides comment, and files the Five-Year Financial Forecast.

EXECUTIVE SUMMARY

The Five-Year Financial Forecast is a management tool that is updated and prepared each year to provide the City Council and City management with information on trends for the City's long-term financial condition. The forecast represents a continuing effort to analyze the City's fiscal condition based upon a reasonable set of economic and operational assumptions. It is a very important management tool for identifying fiscal trends and issues which must be addressed early to assure continued financial success. This report will serve as an opportunity to review the information and provides guidance on delivering the City's core services in a sustainable manner.

BACKGROUND

The Five-Year Financial Forecast is a tool intended to be utilized in identifying financial issues confronting the City. The Five-Year Financial Forecast represents a continuing effort to analyze the City's long-term fiscal condition based upon a reasonable set of economic and operational assumptions. As such, any change in any one of the assumptions can impact the forecasted projections.

The document is presented in several sections that include Introduction, Executive Summary, Analysis of Funds, Narratives and Exhibits.

The report presents exhibits that are the financial forecast spreadsheets and assumptions. This provides a quick review of the revenues, expenditures, and fund balances for operations of the General Fund as well as operations of the Public Utility Enterprise Funds, Planning and Development Services and Transit. Throughout the document, selected tables and graphs have been paired with narrative descriptions to help illustrate forecasted City revenue collections and expenditures.

Based on current growth figures, the City of Clovis is expected to reach 135,000 in population over the next five years. The City pays very close attention to growth in our analysis of the General Fund to estimate revenues and expenditures for the day-to-day operations and servicing of the City's population including police, fire, parks, recreation, senior services, and street maintenance.

General Fund Status / Summary

The General Fund forecast that is presented is structurally balanced and provides as much growth in critical services as possible. However, there are three distinct challenges in this forecast for the next five years. Discretionary revenue is projected to grow at a slower rate, California Public Employees' Retirement System (PERS) costs will rise significantly, and the City continues to grow which increases the demand for General Fund services, most notably public safety. Included in the public safety growth are an additional 5 police officers in 2023/24 and an additional 3 officers for the following four forecasted years. Additionally, transfers to the General Government Facilities Fund are needed for various capital projects throughout the forecast period.

Developing accurate revenue estimates during a constantly evolving economy has proven to be challenging. Rising interest rates, inflation at a forty year high, along with production and supply chain disruptions have compounded the uncertainty. Many influences at the local, state, and federal level have significantly impacted revenue sources both on an ongoing and one-time basis. Based on current estimates, revenues are currently projected to be approximately \$1.7 million above expenditures. Because the 2022/23 budget was prepared on a fairly conservative basis, most departmental budgets are experiencing better than originally estimated outcomes such as revenues exceeding budgeted estimates while expenditures are less than budgeted estimates.

General Fund revenues are projected to exceed the current working budget by \$2.8 million for the current fiscal year. This is due to increases in several revenue sources. State reimbursements for wildfires are coming in with an additional \$0.7 million over working budget and Transient Occupancy Taxes has an additional \$0.8 million estimated due to the increase of the hotel tax rate from 10% to 12% effective on January 1, 2023, and includes the anticipated opening of the Marriott Residence Inn in March 2023. Property taxes are projected to be \$1.1 million above budget and sales tax is projected to show a moderate increase of 1.4% in 2022/23 after robust growth in the prior two fiscal years. Card room fees are experiencing a

reduction from the prior year. Franchise fees are projected to be slightly above budget although fees are declining for cable as more residents are opting into satellite and streaming services for home entertainment which are services not subject to Franchise Fees. All additional grant revenues projected are offset with corresponding additional expenditure increases in salaries, benefits, and overtime.

To attain the City's goal of having the emergency reserve funded at 25% of expenditures, the emergency reserve is being maintained at 23% of expenditures during this forecast period.

FISCAL IMPACT

The forecast provides an opportunity to review the historical trends for actual results and consider current economic factors for future decisions. It provides guidance for the City to maintain fiscally sustainable operations into the future.

REASON FOR RECOMMENDATION

The financial forecast provides an assessment of the impacts of past budgetary policy and possible future outcomes based on current budget strategies. Enhancing services while maintaining financial sustainability are shown to be critical to the City's future success. The forecast is a tool to be used for prudent management of the City's resources.

ACTIONS FOLLOWING APPROVAL

The staff will receive comments from the Council to assist with the preparation of the 2023/24 Annual Budget.

Prepared by: Jay Schengel, Finance Director

Reviewed by: City Manager *JS*



City of Clovis

Five-Year Financial Forecast

Through Fiscal Year 2027/28

Prepared March 2023



CITY OF CLOVIS

Five-Year Financial Forecast

Through Fiscal Year 2027/28

PREPARED BY:

John Holt, City Manager

Andrew Haussler, Assistant City Manager

Jay Schengel, Finance Director

Gina Daniels, Assistant Finance Director

Jeff Blanks, Deputy Finance Director

Susan Evans, Accounting Supervisor

Jose Reynoso, Senior Accountant

Jose Cortez, Accountant

Ran Chan, Accountant

CITY OF CLOVIS

FIVE-YEAR FINANCIAL FORECAST

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INTRODUCTION

The Five-Year Financial Forecast through 2027/28 represents a continuing effort to analyze the City's long-term fiscal condition based upon a reasonable set of economic and operational assumptions. It is an important management tool used by both the City Council and senior management to identify fiscal trends and issues which must be addressed to assure continued financial stability. The set of forecasts contained in this report is not a prediction of what will occur. The forecast is a snapshot in time and an **approximate view of what could occur** in the future if all the assumptions are realized. As with any forecast or prediction, the assumptions and projections for the nearer years carry more certainty and confidence than for the years further into the future.

The economic disruption of the past few years has made forecasting even more challenging as financial markets, cost of goods, and the economy overall has grown increasingly volatile, along with various stimulus and assistance programs that have been implemented by the state and federal governments. It is important that the City continue to closely monitor economic conditions locally, statewide, and nationally and policies at state and national levels that will impact the City's financial health.

EXECUTIVE SUMMARY

The Five-Year Financial Forecast is a shift from previous years in the General Fund. In previous years the ability of the City to cover operational expenses and cover capital needs was extremely challenging as sales and property taxes made up 65% of the total General Fund revenues on average. The City received one-time funds from the federal and state governments in response to the COVID-19 pandemic in 2020/21 and 2021/22 totaling over \$20.2 million. This explains some of the significant fluctuations that have occurred in revenues and expenditures in these years. The City also received the Staffing for Adequate Fire and Emergency Response (SAFER) grant funding to hire additional fire fighters in May 2021 for Fire Station 6 and will receive approximately \$4 million over a three-year period. Station 6 opened in August 2022, and funding from the SAFER grant will run through December 2023. From that point forward, the General Fund will incur the additional cost of the nine new firefighters – approximately \$1.5 million annually.

The General Fund forecast that is presented is structurally balanced and provides as much growth in critical services as possible. This is feasible due to the one-time economic stimulus funds the City received that allowed for funding to be transferred to capital projects and fleet replacement that discretionary revenues would have had to contribute to. It should be noted that this forecast also includes a continued level of transfers to the General Government Facilities Fund for much needed capital projects throughout the forecast period, and ongoing transfers to the emergency reserve are being maintained to sustain a level of 23% of expenditures in pursuit of the goal of reaching the target of 25%.

The Water Enterprise Fund forecast maintains stable reserves with annual 3% rate increases that have been adopted and are included in each year of the forecast. The forecast also includes continued contributions to the reserves for drought contingency and for the Sustainable Groundwater Management Act (SGMA) through 2027/28. In 2020/21, there was a \$5 million down payment as required by the Firm Water Supply Agreement with the Fresno Irrigation District (FID). The remaining balance of \$30 million is anticipated to be paid by development impact fees in future years. The forecast includes an interfund loan of \$7.5 million in 2021/22 from the Trichloropropane (TCP) reserves to General Services to fund the construction of Fire Station 6, and annual loan repayments for ten years beginning in 2022/23. This loan will not affect the City's ability to treat for TCP during the term of the loan.

The Sewer Enterprise Fund forecast maintains stable reserves throughout the forecast period. Beginning in 2022/23, a 3% rate increase is included in each year of the forecast period to keep up with rising operating, maintenance, and capital costs, and to maintain a sufficient fund balance for future bonding capacity. An interfund loan is shown beginning in 2023/24 of the forecast because it is projected that the collection of development impact fees for Sewer Major Facilities will be insufficient to cover the debt service payments. However, there are sufficient funds in the bond charge fund balance collected in prior years to continue the full \$7.30 per month rebate to customers until 2026/27. The ability to continue to rebate funds back to ratepayers will be monitored closely throughout the forecast period.

The Community Sanitation Fund maintains stable reserves in this forecast. A 4% annual increase, or portion thereof, was approved by City Council in November 2004 to be implemented as necessary. A decrease of 1.5% was implemented for refuse charges in 2022/23 and increases of 4% are projected thereafter for the remainder of the forecast period. To keep pace with the recycling and green waste contract increases, the approved 4% annual increase is projected for these operations. In 2021/22, Council approved a \$0.50 rate increase for street sweeping charges resulting in a new rate of \$2.75 per month beginning July 1, 2022.

The Transit Fund reflects enough revenues throughout the forecast period to support its operational and capital needs because of increased revenues from the Transportation Development Act, which includes Local Transportation Funds (LTF) and State Transit Assistance (STA) funds allocated to Transit based on population, taxable sales, and transit performance. With funding for Transit constantly in flux, and the Measure C sales tax due to expire after 2027, the types and levels of funding will be closely monitored to make any necessary adjustments to current service levels should the need arise. Project-specific funding, including SB1 and various cap-and-trade grants, are used for capital expenses for enhancement of rider amenities. Beginning with the 2017/18 fiscal year, the Transit Fund was required to defer revenue that it had received but not yet spent. Any working capital that is required to be deferred can be seen on the Transit Fund forecast on the line labeled "Deferred Revenue." The construction of a new transit center is anticipated to be completed in the fall of 2023.

The Planning and Development Services Enterprise Fund forecast maintains adequate and constant reserves. The reserves are included in case of a slow-down and prudent funding is maintained throughout the forecast period. There have been several years of relatively high numbers of residential units per year; however, starting in 2021/22, those numbers have declined from the most recent five-year average of 1,080 units. As a result, the current fiscal year and the following fiscal year will draw from the fund's working capital but will increase working capital in the projection years beginning in 2024/25. The fund maintains a healthy working capital balance throughout the forecast period.

Internal Service Funds are projected to be self-balancing throughout the forecast period. Each of the Internal Service Funds is continually monitored, and more cost-effective programs are implemented wherever possible to reduce costs to all other City operations.

Debt Service Funds will be fully funded to make all debt payments and meet all legal obligations.

ANALYSIS OF FUNDS

The purpose of this forecast is to provide the City Council and senior management with an early identification of financial trends. With early detection, financial trends identified as possible problems can be dealt with in a reasonable manner rather than waiting for a crisis to occur.

The City's Annual Budget represents a total financing plan for all City operations and must be analyzed by its component parts to make any meaningful adjustments. Unlike a private holding company, the City cannot remove cash from any one enterprise operation to help support general tax funded operations. Although there is certainly some financial interdependence between the funds, such as internal service fund charges to allocate common costs, each fund represented in the budget must stand alone.

When analyzing City operations, it is appropriate to look at the budget, department by department. However, when reviewing long range financial policies, it is best to look at the fund structure rather than the department structure. The major fund groups reviewed in this forecast are the operating funds of the City including:

General Fund - This fund includes the functions of general government, including elected officials, administration and finance, public safety, and some field maintenance activities, such as parks and street maintenance.

Enterprise Funds - These funds include operations for water, sewer, solid waste, street cleaning, transit, and planning and development services.

Internal Service Funds - These funds include property and liability insurance, employee benefits, fleet maintenance, and general services.

Debt Service Funds - These funds include all debt service activity for which the City is responsible.

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GENERAL FUND

Current Year – 2022/23

The 2022/23 Annual Budget was developed to grow the City's operations to match growth and provide targeted investments in the City to improve the quality of life for its residents. Compared to the past few years, this is a welcome return from those restrained budgets due to the economic uncertainty of the pandemic. While economic uncertainty still exists and the General Fund is still constrained, the City is in a solid fiscal position. This budget further solidifies the City's financial position in improving reserves, setting aside funds for future needs, and reduces the potential need for debt financing while restoring critical services and making significant investments in our City.

Developing accurate revenue estimates during a constantly evolving economy has proven to be challenging. Rising interest rates, inflation at a forty year high, along with production and supply chain disruptions have compounded the uncertainty. Many influences at the local, state, and federal level have significantly impacted revenue sources both on an ongoing and one-time basis. Based on current estimates, revenues are currently projected to be approximately \$1.7 million above expenditures. Because the 2022/23 budget was prepared on a fairly conservative basis, most departmental budgets are experiencing better than originally estimated outcomes such as revenues exceeding budgeted estimates while expenditures are less than budgeted estimates.

General Fund revenues are projected to exceed the current working budget by \$2.8 million for the current fiscal year. This is due to increases in several revenue sources. State reimbursements for wildfires are coming in with an additional \$0.7 million over working budget and Transient Occupancy Taxes has an additional \$0.8 million estimated due to the increase of the hotel tax rate from 10% to 12% effective on January 1, 2023 and includes the anticipated opening of the Marriott Residence Inn in March 2023. Property Taxes are projected to be \$1.1 million above budget. Card room fees are experiencing a reduction from the prior year. Franchise Fees are projected to be slightly above budget although fees are declining for cable as more residents are opting into satellite and streaming services for home entertainment which are services not subject to Franchise Fees. All additional grant revenues projected are offset with corresponding additional expenditure increases in salaries, benefits, and overtime.

Forecast – 2023/24 through 2027/28

Three distinct challenges are in the General Fund forecast for the next five years. Discretionary revenue is projected to grow at a slower rate, California Public Employees' Retirement System (PERS) costs will rise significantly, and the City continues to grow which increases the demand for General Fund services, most notably public safety. Included in the public safety growth are an additional 5 police officers in 2023/24 and an additional 3 officers for the following four projected years. To attain the City's goal of having the emergency reserve funded at 25% of expenditures, this reserve is being maintained at 23% during this forecast period. As expenditures plus transfers exceed revenues, the General Fund balance is projected to diminish from \$3 million in 2023/24 to \$1 million in 2027/28.

Revenues

Property taxes and sales taxes are the two largest sources of discretionary revenue making up 82% of the total discretionary revenues on average; franchise fees, business licenses, and transient occupancy taxes make up the bulk of the remainder. Property tax growth is largely driven by growth in the City. When residential, commercial or industrial growth occurs, there is a corresponding increase in the demand for services. However, the increase in property tax revenues to support the additional demand for services will not be received by the City until potentially two years after the growth occurs. In addition, the property tax rate cannot exceed 2% growth annually due to Proposition 13 statutory limitations. Property tax growth during the forecast period is projected to increase at a rate corresponding to 800 single and multi-family residential units, which is approximately the 15-year residential unit average. The forecast does not project a housing downturn because those are difficult to anticipate. However, if one was to occur, this would result in property tax growth being lower than forecasted.

Sales tax growth has changed due to a change in how people spend their money and due to the shift to online purchases which was exacerbated by the pandemic. In broad terms, consumers are spending a much higher percentage of their disposable income on services rather than goods. Since only goods are subject to sales tax, the revenue from sales tax is not keeping up with population growth and inflation. Additionally, consumers are purchasing an ever-increasing portion of their goods from online sources rather than local sources. Sales tax is not collected on some online purchases, and sales tax from other online purchases are paid to the locality of distribution rather than locality of delivery. Furthermore, the online sales tax that is nominally paid to the locality of delivery is actually paid to the County of delivery and is then distributed to the cities in proportion to their sales tax revenues from brick-and-mortar vendors.

In June 2018, the U.S. Supreme Court's decision in *South Dakota vs. Wayfair Inc.* overruled the long-standing physical presence rule that prevented states from taxing remote sales. Effective April 1, 2019, California established that all retailers, whether located inside or outside California, are required to collect and remit taxes on all sales made for delivery in any district that imposes such tax if the retailer has more than \$500,000 in annual taxable sales. As a result of California's AB 147-The Marketplace Facilitator Act's response to the "Wayfair" decision, the county pools have experienced vigorous gains creating a new baseline for pools allocations. Consumers have adapted to buying online at a record pace. Although recent

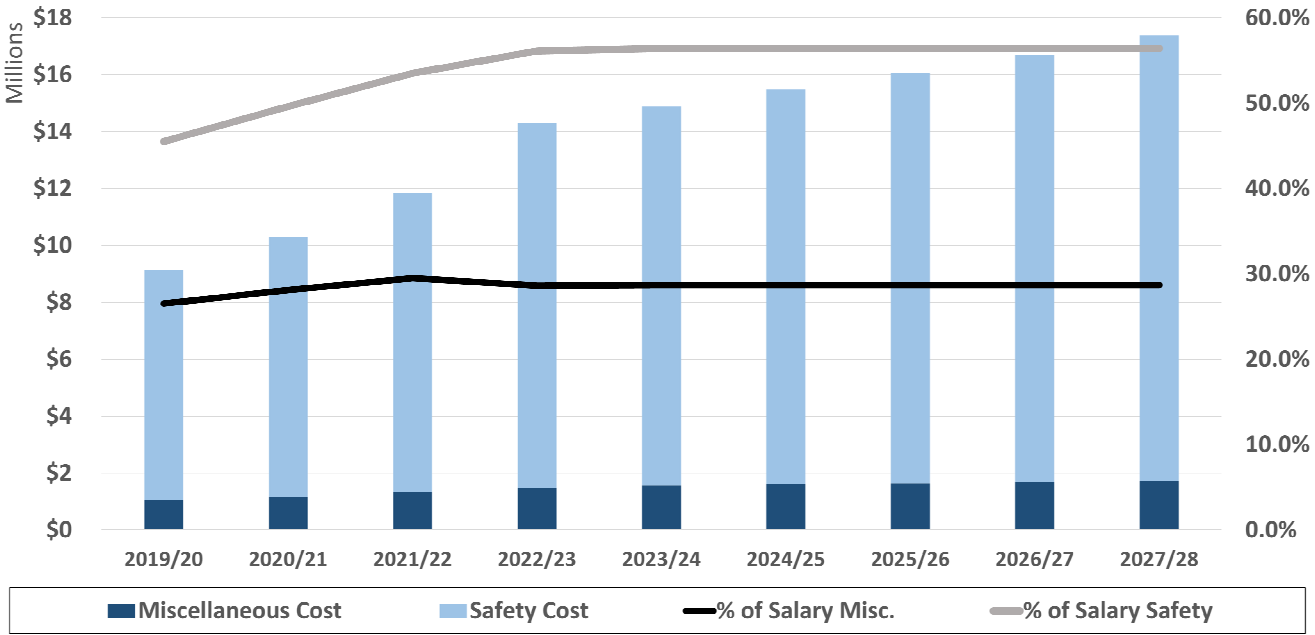
acceleration to online buying should continue growing the pools, current gains have subsided to levels moderately better than pre-Wayfair historical levels.

Sales Tax is projected to show a moderate increase of 1.4% in 2022/23 after robust growth in the prior two fiscal years. Sales tax is expected to be flattening or experiencing modest growth due to inflationary pressures on households shifting household dollars away from discretionary spending as a larger portion of income goes to essentials such as food, transportation and housing costs. For the remaining projected years, Sales Tax is expected to experience normalized growth at 3-4% annually with population growth at 800 residential units per year.

Growth in Franchise Taxes has slowed in recent years as more households move away from traditional hard-wired phone and cable TV service towards cellular and satellite services which are not taxed. All other discretionary revenues are forecast to increase at average growth plus inflation at a three-year average Consumer Price Index.

PERS

PERS costs are projected to rise significantly during the forecast period due to the recent decline of the market resulting in a decline of investment returns for the PERS investment portfolio. PERS has not yet released new rates showing the result of this downturn, so to be prudent, the 2023/24 rates were used throughout the projected years of the forecast. At this point the full impact of the investment fluctuations has not been determined, however, we anticipate the new rates to be at least equal to the 2023/24 rates, if not slightly higher. The following chart shows the expected General Fund PERS costs, both as a percentage of salary and in dollars, for the forecast period.



As can be seen in the chart, annual General Fund PERS costs are projected to rise by \$3 million between the current year and the end of the forecast period.

Growing Demands

The City continues to grow, and in recent years it has grown faster than the long-term average. The growth drives some revenue growth, but it also drives a growing demand for services. Police and Fire comprise the largest expenditures in the General Fund (87% of the City's discretionary revenues go to Police and Fire) and are most impacted by this growing demand. Staff will continue to evaluate different ways of delivering services using technology, social media, and best practices to narrow the gap between increased demand for services and the City's ability to provide without lowering service levels. Failure to grow these departments, as well as other General Fund departments at a rate corresponding to the growth of the City may result in a reduction in the level of service that is provided to the citizens of Clovis.

Approach to the Forecast

The forecast represents staff's best estimate of the City's finances for the next five years and will be the basis on which the budget is developed. The forecast must be structurally sound and sustainable, so projected revenues, expenditures and transfers must be balanced. Some of the components of these revenues, expenditures and transfers are more easily controllable than others. Major increases to revenues, either through tax increases or extraordinary commercial growth, would be challenging to achieve or even completely unfeasible, so they were not considered in the development of the forecast. Expenditures and transfers were adjusted as necessary to best achieve the City's goals and comply with the City's policies within the available revenue.

The impact of the PERS costs is significant; those costs will rise from 12.5% of the General Fund budget a few years ago to 15% by 2027/28. Essentially, that means the level of service plus the transfers to the reserve that can be provided in 2027/28 will be only 97.5% of what could have been provided without this rise in PERS costs.

Service levels are already stretched thin, so this forecast emphasizes growing those services, specifically public safety, as much as revenues allow. Transfers to the General Government Facilities Fund throughout the forecast are for capital projects that were included in the five-year community investment program in the 2022/23 budget for 2023/24 through 2027/28. Transfers to the emergency reserve are being maintained at 23% of expenditures in pursuit of the goal of 25%. The forecast includes five additional police officers in 2023/24 and three additional officers for each of the remaining four forecast years.

CITY OF CLOVIS

General Fund Financial Forecast - Summary

(dollars in thousands)

	ACTUALS			ESTIMATED	PROJECTED				
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Beginning Available Fund Balance	4,430	4,110	1,280	8,430	3,960	2,700	1,490	1,700	1,630
Reappropriation/Encumbrances	(190)	290	(790)	(1,270)					
REVENUES									
Discretionary	57,710	66,100	73,630	76,590	80,180	83,320	86,280	89,310	92,430
Non-Discretionary	17,550	30,440	30,170	22,590	22,080	21,790	22,500	23,250	24,010
Total Revenues	75,260	96,540	103,800	99,180	102,260	105,110	108,780	112,560	116,440
EXPENDITURES									
Public Safety	54,420	58,590	63,300	73,310	74,100	77,100	80,030	83,090	86,300
Public Utilities	10,050	10,600	11,000	12,490	12,900	13,410	13,830	14,270	14,730
General Government	8,360	8,630	9,660	11,670	11,850	12,420	12,690	13,270	13,620
Total Expenditures	72,830	77,820	83,960	97,470	98,850	102,930	106,550	110,630	114,650
Resources Above/(Below) Operating Expenditures	2,430	18,720	19,840	1,710	3,410	2,180	2,230	1,930	1,790
ADDITIONAL ITEMS									
Transfers In from Successor Agency	450	0	0	0	0	0	0	0	0
Transfers Out to General Government Facilities Fund	0	(11,950)	(5,540)	(2,020)	(2,670)	(1,790)	(1,020)	(1,000)	(1,000)
Transfers Out to PDS/Projects	(300)	(300)	(310)	(300)	(300)	(300)	(300)	(300)	(300)
Transfers Out to Fleet Fund	(2,660)	(6,040)	(3,010)	(990)	0	0	0	0	0
Total Additional Items	(2,510)	(18,290)	(8,860)	(3,310)	(2,970)	(2,090)	(1,320)	(1,300)	(1,300)
Net Increase/(Decrease) to Fund Balance	(80)	430	10,980	(1,600)	440	90	910	630	490
OTHER ITEMS									
(Use of) Addition to Emergency Reserve	50	3,550	3,040	1,600	1,700	1,300	700	700	1,000
Total Other Items	50	3,550	3,040	1,600	1,700	1,300	700	700	1,000
Ending Available Fund Balance	4,110	1,280	8,430	3,960	2,700	1,490	1,700	1,630	1,120
Emergency Reserve-(Dollars)	12,810	16,360	19,400	21,000	22,700	24,000	24,700	25,400	26,400
Emergency Reserve as a % of Expenditures	17.60%	21.00%	23.10%	21.50%	23.00%	23.30%	23.20%	23.00%	23.00%

AGENDA ITEM NO. 5.

General Fund - Financial Forecast (dollars in thousands)

REVENUES	ACTUALS			ESTIMATED	PROJECTED				
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Residential Units (SF + MF)	1,112	1,238	859	850	800	800	800	800	800
<u>Discretionary</u>									
Property Taxes	15,880	16,960	18,230	19,250	20,140	20,740	21,540	22,340	23,160
Property Tax In Lieu-VLF	10,420	11,160	11,900	12,910	13,450	14,000	14,570	15,170	15,790
Sales Tax	22,070	27,180	30,640	31,070	32,000	33,280	34,280	35,300	36,360
Franchise Fee	2,460	2,600	2,770	2,950	3,130	3,280	3,410	3,540	3,670
Business License	3,490	3,710	4,000	4,190	4,490	4,760	5,000	5,250	5,510
Other Taxes	2,970	4,100	5,780	6,030	6,770	7,040	7,250	7,470	7,690
Interest	180	120	40	60	60	70	80	90	100
Other Revenues-(Disc.)	240	270	270	130	140	150	150	150	150
<u>Total Discretionary</u>	57,710	66,100	73,630	76,590	80,180	83,320	86,280	89,310	92,430
<u>Non-Discretionary</u>									
Community Facility Fee	2,080	2,110	2,170	2,690	2,980	3,260	3,520	3,800	4,090
Sales Tax-(Public Safety)	320	350	470	510	500	520	540	560	580
Other Lic & Permits	90	40	60	100	100	100	100	100	100
Fines & Forfeitures	190	150	190	190	200	200	200	200	200
Building Rentals	40	0	50	50	50	50	50	50	50
State Subvention-Gas Tax	1,260	1,340	1,580	1,730	1,850	1,880	1,910	1,940	1,970
Grants	1,070	3,410	3,900	3,150	1,630	700	700	700	700
From Other Agencies	920	840	620	750	790	820	840	870	900
Current Services	1,620	1,380	1,640	1,710	1,810	1,880	1,940	2,000	2,060
Landscape Maintenance Charges	3,840	4,000	4,270	4,690	4,940	5,140	5,290	5,450	5,610
Other Revenues-(Non-Disc.)	270	10,770	8,780	370	390	410	420	430	440
Impact/Rental Fees	1,700	1,760	1,830	1,870	1,960	2,040	2,100	2,160	2,220
Admin Charges	4,150	4,290	4,610	4,780	4,880	4,790	4,890	4,990	5,090
<u>Total Non-Discretionary</u>	17,550	30,440	30,170	22,590	22,080	21,790	22,500	23,250	24,010
Total Revenues	75,260	96,540	103,800	99,180	102,260	105,110	108,780	112,560	116,440

Revenue Assumptions (dollars in dollars)

AGENDA ITEM NO. 5.

PROPERTY TAXES:	ANNUAL INCREASE	INCREASE IN ASSESSED VALUE	CITY TAX RATE (Before reductions)
	2.00%	\$288,000,000	18.67% of 1%
	<i>Increase in AV above is based on 800 residential units</i>		<i>Nonresidential Units based on % of Residential Units is 23%</i>
PROPERTY TAX IN LIEU-VLF:	INCREASE BY ASSESSED VALUE GROWTH	4.20%	<i>(Based on 850 units)</i>
COMMUNITY FACILITY FEE:	2/3 OF NEW RES UNITS PER YR.	540	ANNUAL FEE: \$272 INCREASE BY: 5.17%
SALES TAX:	3 YEAR CPI	SALES TAX RATE	POPULATION GROWTH PER CAPITA PER YEAR
	5.17%	1.00%	2,200 PER YEAR \$261
COUNTY SHARE:	5.00% OF GROSS SALES TAX		<i>(Based on 800 units)</i>
	<u>2023/24</u>		
SALES TAX GROWTH %:	PROJECTED	3.0%	
FRANCHISE TAX:	3 YEAR CPI	NEW RES UNITS PER YEAR	FEE OF GROSS PARTICIPATION % P G & E
	5.17%	800	50.00% Comcast/AT&T \$250 Per Unit per Mo
			\$90 Per Unit per Month
	<i>Note: 5 year average for residential units is 1080, 10 year average is 940, 15 year average is 790 units</i>		
BUSINESS LICENSE:	INCREASE BY 3 YR CPI	5.17%	PLUS 2.00% FOR NEW BUSINESSES
OTHER TAXES:	<i>Includes Transient Occupancy Tax, Cardroom Fees, and Real Property Transfer Tax</i>		
	THREE YR CPI	5.17%	PLUS NEW HOTELS AND INCREASE IN TOT RATE TO 12% EFFECTIVE JAN. 1, 2023
FINES AND FORFEITURES:	PARKING AND VEHICLE	\$177,000	BASED ON THREE YEAR AVERAGE
INTEREST RATE:	2.00% ON PRIOR YEAR'S BALANCE		
BUILDING RENTALS:	INCREASE ANNUALLY BY: 2.00%		
STATE SUBVENTIONS:	GAS TAX PER CAPITA	\$12.80	POPULATION GROWTH 2,200 PER YEAR <i>(Based on 800 units)</i>
	<i>Gas Tax Per Capita based on last year actuals</i>		
GRANTS:	\$700,000 THREE YEAR AVERAGE OF ONGOING GRANTS		
CURRENT SERVICES:	INCREASE BY THREE YEAR CPI AVERAGE	5.17%	
OTHER REVENUES:	INCREASE BY THREE YEAR CPI AVERAGE	5.17%	
IMPACT/RENTAL FEES:	BASED ON ADD'L ROUTES PROJECTED IN THE ENTERPRISE FUND AND INCREASE BY 3 YEAR CPI AVERAGE		
ADMIN CHARGES:	INCREASE 2.00% PER YEAR		

General Fund - Financial Forecast (dollars in thousands)

EXPENDITURES	ACTUALS			ESTIMATED	PROJECTED				
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
PUBLIC SAFETY									
Salaries									
Police-CPOA	9,820	9,890	9,820	13,510	14,110	14,840	15,610	16,410	17,250
Fire	5,750	6,040	6,810	7,600	7,550	7,780	8,010	8,250	8,500
Public Safety-Management	3,080	3,380	3,860	3,990	4,010	4,130	4,250	4,380	4,510
Dispatchers									
Police-Non CPOA	3,780	3,790	3,890	4,560	4,510	4,650	4,790	4,930	5,080
Fire-Non Firefighters	200	220	300	320	310	320	330	340	350
Overtime									
Overtime-Police	2,730	2,880	3,090	2,810	2,810	2,810	2,810	2,810	2,810
Overtime-Fire	1,470	2,880	2,800	1,850	300	300	300	300	300
Extra Help	730	760	820	940	900	900	900	900	900
Benefits									
Health	3,380	3,510	3,640	3,840	4,220	4,600	5,010	5,460	5,940
Retirement	8,070	9,140	10,510	12,810	13,320	13,870	14,430	15,010	15,630
Other	2,810	3,290	3,650	4,440	5,090	5,240	5,400	5,560	5,730
SMS	11,940	12,250	13,490	15,810	16,630	17,300	17,820	18,350	18,900
Capital Outlay	660	560	620	830	340	360	370	390	400
Total Public Safety	54,420	58,590	63,300	73,310	74,100	77,100	80,030	83,090	86,300
PUBLIC UTILITIES									
Salaries	2,230	2,350	2,400	2,990	2,950	3,040	3,130	3,220	3,320
Overtime	110	120	130	130	140	150	150	150	150
Extra Help	20	10	30	40	40	40	40	40	40
Benefits									
Health	500	540	530	570	620	670	720	780	840
Retirement	390	450	510	580	610	630	640	660	680
Other	370	360	320	290	300	310	320	330	340
SMS	6,400	6,740	7,020	7,820	8,220	8,550	8,810	9,070	9,340
Capital Outlay	30	30	60	70	20	20	20	20	20
Total Public Utilities	10,050	10,600	11,000	12,490	12,900	13,410	13,830	14,270	14,730
GENERAL GOVERNMENT									
Salaries	3,430	3,540	3,730	4,150	4,150	4,270	4,400	4,530	4,670
Overtime	10	10	50	20	20	20	20	20	20
Extra Help	370	170	440	560	540	540	540	540	540
Benefits									
Health	650	650	660	710	770	830	900	970	1,050
Retirement	670	710	830	910	950	980	1,000	1,030	1,060
Other	230	250	270	300	310	330	360	410	480
SMS	2,980	3,290	3,680	4,970	5,100	5,440	5,460	5,760	5,790
Capital Outlay	20	10	0	50	10	10	10	10	10
Total General Government	8,360	8,630	9,660	11,670	11,850	12,420	12,690	13,270	13,620
Total Expenditures	72,830	77,820	83,960	97,470	98,850	102,930	106,550	110,630	114,650

Expenditure Assumptions (dollars in thousands)

AGENDA ITEM NO. 5.

SALARIES:		<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
<u>POLICE-CPOA</u>	7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
SALARY BASE		\$13,510	\$13,600	\$14,530	\$15,290	\$16,080	\$16,900
Additional Officers-Salary		\$0	\$510	\$310	\$320	\$330	\$350
Number of Additional Officers		3	5	3	3	3	3
Additional Non-Sworn Positions		0	0	0	0	0	0
Total Sworn Officer Positions		112	117	120	123	126	129
<u>FIRE</u>	7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
SALARY BASE		\$7,600	\$7,550	\$7,780	\$8,010	\$8,250	\$8,500
Additional Firefighter-Salary		\$0	\$0	\$0	\$0	\$0	\$0
Number of Addl Firefighters		0	0	0	0	0	0
Total Sworn Positions		67	67	67	67	67	67
<u>PUBLIC UTILITIES</u>	7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
SALARY BASE		\$2,990	\$2,950	\$3,040	\$3,130	\$3,220	\$3,320
Additional Salaries-Park/Street		\$0	\$0	\$0	\$0	\$0	\$0
Addl Park/Street employees		0	0	0	0	0	0
<u>GENERAL GOVT</u>	7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
<u>MANAGEMENT</u>	7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
OVERTIME: INCREASE BY CPI			5.17%	4.00%	3.00%	3.00%	3.00%
EXTRA HELP: FLAT FOR NEXT FIVE YEARS							
HEALTH: INCREASE PER YEAR					8.0%		
					(PERS ESTIMATE)		
RETIREMENT:		<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
POLICE-SAFETY		56.10%	56.40%	56.40%	56.40%	56.40%	56.40%
DISPATCHERS		28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
FIRE		56.10%	56.40%	56.40%	56.40%	56.40%	56.40%
PUBLIC UTILITIES		28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
GENERAL GOVERNMENT		28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
MANAGEMENT		28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
PERS EE COST SHARING -MISC		-8.40%	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%
PERS EE COST SHARING -SAFETY		-8.00%	-8.00%	-8.00%	-8.00%	-8.00%	-8.00%
WORKERS COMP:							
(included in other benefits)	Police-CPOA	16.00%	16.00%	16.00%	16.00%	16.00%	16.00%
	Fire	3.73%	4.00%	4.00%	4.00%	4.00%	4.00%
	Mgmt & Admin	1.74%	2.00%	2.00%	2.00%	2.00%	2.00%
	Public Utility	5.72%	6.00%	6.00%	6.00%	6.00%	6.00%
OTHER BENEFITS:	Previous year's amount increased by contracted and estimated salary increases. Includes 2% of non-safety salaries for deferred comp, 1% of total salaries for sick leave incentive, 1.45% for medicare and 1% for other benefits.						
OTHER SMS:	INCREASE BY CPI		5.17%	4.00%	3.00%	3.00%	3.00%
CAPITAL OUTLAY:	INCREASE BY CPI		5.17%	4.00%	3.00%	3.00%	3.00%
	50% FOUR YEAR AVERAGE-PUBLIC SAFETY			\$330			
	50% FOUR YEAR AVERAGE-PUBLIC UTILITIES			\$20 + ADDITIONAL EQUIP FOR NEW EMPLOYEES			
	50% FOUR YEAR AVERAGE-GEN GOVT			\$10			
CONTINGENCY RESERVE:	Maintain not less than 15% with a goal to reach 25% of total expenditures. See the Summary Sheet for reserve amounts.						

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ENTERPRISE FUNDS

The purpose of the forecast for the Enterprise Funds is to provide the City Council and the City Manager with an early identification of financial trends along with the future financial costs of legislative and regulatory requirements, and the ability to respond appropriately. Enterprise Funds, by definition, are supported by rates set to recover the full cost of services, including capital outlays and debt service. The rate setting process requires advance planning, preparation of rate studies, a public hearing process, and a final decision to implement new rates if approved. This process can take up to six months to complete. For this reason, the forecast is a critical management tool for the City.

Further detail regarding each Enterprise Fund is discussed in the following pages. Annually, staff re-evaluates all enterprise operations to determine if any adjustments to rates are needed. At this time, water, sewer, and community sanitation enterprise operations have increases approved sufficient to carry the operations through the forecast period, barring any unforeseen or catastrophic event. Once these rate increases meet their objectives, staff will begin to evaluate implementing smaller, more measured increases on an annual basis to avoid large one-time increases.

Water Enterprise

The Water Enterprise Fund is projected to have a working capital balance of approximately \$18.6 million at June 30, 2023. The City Council approved adjusted water rates in the Water Enterprise Fund beginning in June 2016 to comply with state legal requirements regarding a tiered water rate structure. The rate adjustment was revenue neutral. Council also approved a 3% annual increase that can be implemented when necessary to fund the increased cost to treat and distribute potable water, for capital improvements, and to provide debt service coverage for the 2013 Surface Water Treatment Plant bonds. A 3% rate increase to water rates is included in each of the five years of the projected forecast. The forecast also includes continued contributions to the reserves for the Sustainable Groundwater Management Act (SGMA) and for drought contingency through 2027/28. In 2020/21, there was a \$5 million down payment as required by the Firm Water Supply Agreement with the Fresno Irrigation District (FID). The remaining balance of \$30 million is anticipated to be paid by development impact fees in future years. In 2016/17, the Water Enterprise Fund received a legal settlement for Trichloropropane (TCP) treatment. The Water Enterprise Fund is required to treat potable water for any TCP present, and a reserve for TCP treatment has been established for the treatment costs. The forecast includes an interfund loan of \$7.5 million in 2021/22 from the TCP reserves to General Services to fund construction of Fire Station 6, and annual repayment of the loan beginning in 2022/23 for ten years. This loan will not affect the City's ability to treat for TCP during the term of the loan. Included in 2023/24 is a \$1.7 million transfer from the Parks Development Fund to reimburse the Water Enterprise Fund for its share of a property purchase for a future basin and park site. The capital outlay includes an expenditure of \$2.5 million per year for five years to fund an Advanced Metering Infrastructure (AMI) project.

	<u>Actual</u> <u>2019/20</u>	<u>Actual</u> <u>2020/21</u>	<u>Actual</u> <u>2021/22</u>	<u>Estimated</u> <u>2022/23</u>	<u>Projected</u> <u>2023/24</u>	<u>Projected</u> <u>2024/25</u>	<u>Projected</u> <u>2025/26</u>	<u>Projected</u> <u>2026/27</u>	<u>Projected</u> <u>2027/28</u>
BEGINNING WORKING CAPITAL	26,770	27,100	22,510	22,060	18,660	18,980	18,500	17,760	17,270
<u>REVENUES</u>									
WATER CHARGES	17,820	18,580	19,190	23,410	24,240	25,100	25,980	26,890	27,830
DBCP-LEGAL SETTLEMENTS	260	240	130	170	180	190	200	210	220
TOTAL REVENUES	18,080	18,820	19,320	23,580	24,420	25,290	26,180	27,100	28,050
<u>EXPENDITURES</u>									
SALARIES	2,870	3,100	3,190	3,790	4,050	4,260	4,390	4,520	4,750
EXTRA HELP	0	10	0	30	30	30	30	30	30
OVERTIME	120	120	130	140	140	140	140	140	140
BENEFITS									
RETIREMENT	520	620	680	780	820	860	890	920	960
HEALTH	560	570	570	640	690	750	810	870	940
OTHER	480	510	390	360	490	510	530	540	570
SERVICES, MATERIALS & SUPPLIES	8,310	14,180	11,900	13,160	12,440	13,070	13,730	14,420	15,150
MEMBRANE REPLACEMENT	280	300	450	0	0	1,000	0	0	0
TCP TREATMENT	0	100	100	150	1,100	150	150	150	150
CAPITAL OUTLAY	1,290	1,420	910	5,590	4,650	4,650	4,650	4,650	4,650
TOTAL EXPENDITURES	14,430	20,930	18,320	24,640	24,410	25,420	25,320	26,240	27,340
<u>OTHER REVENUE AND EXPENSE</u>									
INTEREST/RENTAL/GRANTS	1,130	620	1,250	360	360	750	750	750	750
	1,130	620	1,250	360	360	750	750	750	750
TRANSFERS-OUT (CAPITAL)	(3,550)	(1,000)	(1,000)	(500)	(1,000)	(500)	(500)	(250)	(250)
WATER BANKING LOAN TO DEV FUND	1,250	0	0	0	0	0	0	0	0
PARK DEV PAYBACK - BASIN/PARK	0	0	0	0	1,700	0	0	0	0
INTERFUND LOAN TO GENERAL SERVICES	0	0	(7,500)	770	770	770	770	770	770
CONTRIBUTION-SURFACE WTP	(750)	(750)	(750)	(750)	(750)	(750)	(750)	(750)	(750)
MEMBRANE REPLACEMENT RESERVE	0	300	450	(100)	(100)	1,000	(250)	(250)	(250)
RESERVE FOR DROUGHT CONTINGENCY	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)	(500)
RESERVE FOR SGMA	(1,000)	(1,250)	(1,000)	(1,000)	(500)	(500)	(500)	(500)	(500)
RESERVE FOR TCP TREATMENT	100	100	7,600	(620)	330	(620)	(620)	(620)	(620)
ENDING WORKING CAPITAL	27,100	22,510	22,060	18,660	18,980	18,500	17,760	17,270	16,720
RESERVE FOR MEMBRANE REPLACEMENT	1,730	1,430	980	1,080	1,180	180	430	680	9,000
RESERVE FOR DROUGHT CONTINGENCY	5,500	6,000	6,500	7,000	7,500	8,000	8,500	9,000	9,000
RESERVE FOR SGMA	1,750	3,000	4,000	5,000	5,500	6,000	6,500	7,000	7,000
RESERVE FOR TCP TREATMENT	15,350	15,250	7,650	8,270	7,940	8,560	9,180	9,800	10,000

AGENDA ITEM NO. 5.

Water Enterprise - Revenue Assumptions (dollars in dollars)

Bi-monthly Meter Charges: Residential - \$25.36 Commercial - \$20.41

Residential Usage Rates: \$1.04 per 1,000 gallons for 0 to 23,000 gallons, \$1.73 per 1,000 gallons for 23,000 - 40,000 gallons, \$2.12 per 1,000 gallons above 40,000 gallons. Dwelling unit charge \$12.68 per month (\$25.36 bi-monthly).

Commercial Usage Rates: \$1.04 per 1,000 gallons, \$1.41 per 1,000 gallons over 23,000 gallons. Monthly charge from \$10.21 (1") to \$1,034.43 (10").

Current Charges: INCREASED EACH YEAR BY THE AVERAGE INCREASE OF THE PREVIOUS THREE YEARS

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Rate Increase:	7/1	3.00%	3.00%	3.00%	3.00%	3.00%
Rate Increase:	3%	Based on Council approved annual rate increase unless not necessary.				
Interest:	2.00%	OF PREVIOUS YEAR'S WORKING CAPITAL OR A MINIMUM OF \$10,000				

Water Enterprise - Expense Assumptions (dollars in thousands)

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Salaries: CPWEA						
7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Salary Base	\$3,790	\$3,990	\$4,210	\$4,390	\$4,520	\$4,660
Additional Employee	\$85	\$100	\$50			\$90

Extra Help: FLAT FOR NEXT FIVE YEARS

Overtime: FLAT FOR NEXT FIVE YEARS

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Retirement:	28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
PERS Cost Sharing:	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%

Health: INCREASE PER YEAR

Other Benefits:

-WORKERS COMP

-MEDICARE

-DEFERRED COMP/SICK LEAVE/OTHER

6.00% FOR CPWEA

1.45% OF SALARIES

5.25% OF SALARIES

2.00% FOR ADMIN

Other SMS:

INCREASE BY CPI FOR FUTURE YEARS

5.17%

(Increase energy cost by 50% for the Surface Water Treatment Plant operation beginning in 2004/05)

Rental of the New Corp Yard-beginning 2002/03

\$320 per year

FOUR YEAR AVERAGE INCREASED BY CPI FOR FUTURE YEARS

5.17%

Capital Outlay:

Transfers Out:

FOR CAPITAL CONTRIBUTIONS FOR DISTRIBUTION SYSTEM IMPROVEMENTS

FOR LAND ACQUISITION DESIGN AND CONSTRUCTION OF RECHARGE FACILITIES-100%

WELLHEAD TREATMENT CONTINGENCY ESTABLISHED FOR CLEANUP OF DBCP CONTAMINATION

MEMBRANE REPLACEMENT RESERVE ESTABLISHED FOR NEW MEMBRANE COSTS

DROUGHT CONTINGENCY ESTABLISHED FOR WATER PURCHASE DURING POSSIBLE DROUGHT

TCP TREATMENT RESERVE FOR TREATMENT CAPITAL AND O&M

SUSTAINABLE GROUNDWATER MANAGEMENT ACT RESERVE

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Sewer Enterprise

The Sewer Enterprise Fund is projected to have a working capital balance of approximately \$24.7 million at June 30, 2023. The City Council approved a series of rate increases for the Sewer Enterprise Fund beginning August 1, 2010. Rate increases are driven by the rising cost of treatment and capital improvements at the Regional Treatment facility as well as the increase in the costs to operate new pump stations, the Sewer Treatment Water Reuse Facility (ST-WRF), and to meet bond covenants normally borne by development fees which are projected to be insufficient to meet the City's obligations in a portion of the forecast period. A 3% rate increase is included in each year of the forecast period to keep up with rising operating, maintenance and capital costs, and to maintain a sufficient fund balance for future bonding capacity. An interfund loan is shown beginning in 2023/24 of the forecast because it is projected that the collection of development impact fees for Sewer Major Facilities will be insufficient to cover the debt service payments. However, there are sufficient funds in the bond charge fund balance collected in prior years to continue the full \$7.30 per month rebate to customers until 2026/27. The ability to continue to rebate funds back to ratepayers will be monitored closely throughout the forecast period.

	Actual 2019/20	Actual 2020/21	Actual 2021/22	Estimated 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
BEGINNING WORKING CAPITAL	20,830	24,820	26,260	26,720	24,670	22,010	20,190	18,510	18,400
REVENUES									
SEWER CHARGES	13,470	13,540	13,780	14,780	15,350	16,030	16,730	17,460	18,210
PRETREATMENT CHARGES	50	50	50	50	50	50	50	50	50
TOTAL REVENUES	13,520	13,590	13,830	14,830	15,400	16,080	16,780	17,510	18,260
EXPENDITURES									
SALARIES	950	1,030	1,090	1,390	1,380	1,570	1,710	1,760	1,810
EXTRA HELP	0	0	0	10	10	10	10	10	10
OVERTIME	10	10	20	20	20	20	20	20	20
BENEFITS									
RETIREMENT	170	200	230	270	270	320	350	360	370
HEALTH	150	180	190	230	250	270	290	310	330
OTHER	160	160	120	130	120	190	210	210	220
SERVICES, MATERIALS & SUPPLIES	4,000	4,400	5,090	5,790	6,060	6,360	6,670	7,000	7,350
FRESNO TREATMENT PLANT	3,060	2,900	3,180	3,800	4,000	4,210	4,430	4,660	4,900
CLOVIS TRMT/REUSE PLANT (ST-WRF)	2,300	2,300	2,460	2,630	2,790	2,960	3,140	3,330	3,540
DEBT SERVICE	1,220	1,220	1,220	1,240	1,250	0	0	0	0
CAPITAL	170	70	110	650	390	220	230	240	260
CAPITAL-FRESNO PLANT IMPROVEMENTS	320	690	460	3,000	2,500	750	350	500	500
TOTAL EXPENDITURES	12,510	13,160	14,170	19,160	19,040	16,880	17,410	18,400	19,310
OTHER REVENUE AND EXPENSE									
INTEREST	860	580	500	400	730	660	630	610	610
GRANTS/MISC/SALE OF ASSETS/REFUNDS	390	430	350	180	50	50	50	50	50
BOND COVERAGE CHARGES/(REBATE)	1,850	0	0	0	0	0	0	1,850	1,850
TRANSFERS IN-DEBT SERVICE	3,100	1,010	850	580	780	710	680	2,510	2,510
TRANSFERS OUT-CAPITAL	430	430	430	430	430	0	0	0	0
FROM DEVELOPER-PLANT CAPITAL IMPROV	(250)	(200)	0	0	0	0	0	0	0
INTERFUND (LOANS)/REPAYMENT	400	270	270	270	270	270	270	270	270
(INC)/USE OF FRESNO PLANT CAP RESERVE	(200)	0	0	0	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
ENDING WORKING CAPITAL	(500)	(500)	(750)	1,000	1,000	(500)	(500)	(500)	(500)
RESERVE FOR FRESNO PLANT CAPITAL	24,820	26,260	26,720	24,670	22,010	20,190	18,510	18,400	18,210
RESERVE FOR RATE STABILIZATION	1,500	2,000	2,750	1,750	750	1,250	1,750	2,250	2,250
	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000

AGENDA ITEM NO. 5.

Sewer Enterprise - Revenue Assumptions (dollars in dollars)

Current Charges:	Population Increase	2,200	New Units Per Year	800	Additional Commercial	\$42,000	Residential: Per Month	2022/23	\$22.77	2022/23 Per Unit	\$7.30	Bond Charge Per Unit Per Month	\$0.06	Pretreatment Per Unit Per Month	\$26.40
Rate Rebate:	Percentage		2022/23	3.00%	2023/24	\$23.45	2024/25	3.00%	2025/26	3.00%	2026/27	3.00%	2027/28	3.00%	
Rate Increase:*	Revised Monthly Rate	\$22.77	\$22.77	\$23.45	\$23.45	\$24.16	\$24.16	\$24.88	\$24.88	\$25.63	\$25.63	\$25.63	\$26.40	\$26.40	

Interest: 2.00% OF PREVIOUS YEAR'S WORKING CAPITAL

* **Rate Increase:** Note: The Council can approve up to a 3% annual rate increase if deemed necessary.

Sewer Enterprise - Expense Assumptions (dollars in thousands)

Salaries: (CPWEA)	7/1	2022/23	5.00%	2023/24	3.00%	2024/25	3.00%	2025/26	3.00%	2026/27	3.00%	2027/28	3.00%
SALARY BASE	Additional employee	\$1,390	\$1,390	\$1,520	\$1,520	\$1,570	\$1,620	\$1,620	\$1,760	\$1,760	\$1,760	\$1,810	\$1,810

Extra Help: FLAT FOR NEXT FIVE YEARS
Overtime: FLAT FOR NEXT FIVE YEARS

Retirement: (PERS ESTIMATE)

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%

PERS Cost Sharing: INCREASE PER YEAR

Health: -RETIREMENT

Benefits: -WORKERS COMP

-MEDICARE

- DEFERRED COMP/SICK LEAVE/OTHER

INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS

Rental of the New Corp Yard-Beginning in 2002/03

Clovis Treatment/Reuse Plant Operations-Beginning 1/1/2009

Annual payment for original plant buy-in plus O&M costs.

Adjusted for average 3 year CPI and per capita amount

Fresno/Clovis Regional WWTP Renovation

96/97 - 2023

Debt Service: FUTURE YEARS @

- ADJUSTED BY 3 YEAR AVERAGE CPI

Based on estimates from the City of Fresno for sewer main and plant refurbishments

In from Major Facilities-34.57% of debt service for 1993 WWTP Renovation

Out for on-going capital improvements-per Five Year CIP

Capital Outlay: Temporary cash loans to conform with various bond covenants

Cap-Plant Improvements: \$427

Transfers In-Debt Service: \$1,250

Transfers Out: \$200

Interfund Loans: 5.17%

AGENDA ITEM NO. 5.

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Community Sanitation Enterprise

The Community Sanitation Enterprise Fund is projected to finish the current fiscal year with a working capital balance of approximately \$9.9 million at June 30, 2023. A 4% annual increase, or portion thereof, was approved by Council in November 2004 to be implemented as necessary. In 2022/23, the Council implemented a refuse rate decrease of 1.5%. An increase of 4% is recommended in 2023/24 and increases of 4% are projected thereafter for the remainder of the forecast period. To keep pace with the recycling and green waste contract increases, the approved 4% annual increase is projected for these operations. In 2021/22, Council approved a \$0.50 rate increase for street sweeping charges in the City of Clovis Municipal Code resulting in a new rate of \$2.75 per month beginning July 1, 2022. An increase to the street sweeping charges of 4% is recommended in 2023/24. The forecast reflects an increase in closure and post closure costs identified in the revised Joint Technical Document (JTD) dated March 2017 prepared in agreement with the California Department of Resources Recycling and Recovery (CalRecycle) and the California Regional Water Quality Control Board (RWQCB).

CITY OF CLOVIS

Community Sanitation - Financial Forecast (dollars in thousands)

	Actual 2019/20	Actual 2020/21	Actual 2021/22	Estimated 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
REVENUES									
BEGINNING WORKING CAPITAL	13,860	12,420	13,520	13,390	9,860	7,590	7,750	7,980	8,370
REFUSE CHARGES	15,390	16,510	17,770	17,620	18,490	19,400	20,350	21,340	22,380
RECYCLING CHARGES	1,780	1,880	2,110	2,220	2,320	2,430	2,550	2,670	2,800
GREEN WASTE CHARGES	2,220	2,380	2,540	2,630	2,770	2,910	3,060	3,210	3,370
STREET SWEEPING CHARGES	1,210	1,250	1,280	1,530	1,550	1,630	1,710	1,790	1,880
TOTAL REVENUES	20,600	22,020	23,700	24,000	25,130	26,370	27,670	29,010	30,430
EXPENDITURES									
SALARIES	3,380	3,660	3,900	4,570	4,630	4,770	4,990	5,130	5,280
EXTRA HELP	40	90	70	140	140	140	140	140	140
OVERTIME	380	370	400	430	430	430	430	430	430
BENEFITS									
RETIREMENT	630	740	840	940	940	970	1,010	1,040	1,070
HEALTH	710	780	790	860	930	1,000	1,080	1,170	1,260
OTHER	610	660	610	480	570	590	610	630	650
SERVICES, MATERIALS & SUPPLIES	8,670	8,630	10,350	11,000	11,360	11,950	12,570	13,220	13,900
RECYCLING	1,540	1,640	1,640	1,790	1,880	1,940	2,000	2,060	2,120
GREEN WASTE PROGRAM	1,860	1,920	2,010	2,070	2,180	2,260	2,340	2,420	2,500
STREET SWEEPING	1,700	1,580	1,770	1,780	1,840	1,940	2,040	2,150	2,260
LANDFILL CLOSURE	240	340	380	290	310	330	350	370	390
CAPITAL	1,890	800	1,390	1,960	1,630	500	500	500	500
LANDFILL IMPROVEMENTS	900	60	30	1,690	1,360	200	200	200	200
TOTAL EXPENDITURES	22,550	21,270	24,180	28,000	28,200	27,020	28,260	29,460	30,700
OTHER REVENUE AND EXPENSE									
INTEREST	320	150	170	60	320	280	290	310	320
GRANTS/MISC/SALE OF ASSETS	40	50	30	260	330	330	330	330	330
	360	200	200	320	650	610	620	640	650
TRANSFERS	150	150	150	150	150	200	200	200	200
ENDING WORKING CAPITAL	12,420	13,520	13,390	9,860	7,590	7,750	7,980	8,370	8,950
RESERVE FOR CLOSURE	4,280	4,620	5,000	5,290	5,600	5,930	6,280	6,650	7,040
RESERVE FOR LIABILITY INS	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000

Note: Maintain minimum ending working capital at 15% of expenditures or the bond covenant requirements.

AGENDA ITEM NO. 5.

Community Sanitation – Revenue Assumptions (dollars in dollars)

Current Charges:	New Units	22/23 Avg Unit	Recycling	Green Waste	Street Cleaning
	Per Year	Per Month	Per Month	Per Month	Per Month
	800	\$25.42	\$4.43	\$6.50	\$2.75
Additional Commercial Annual Revenue ----->	\$35,000				
	2022/23	2023/24	2024/25	2025/26	2027/28
Rate Increase/(Decrease):	7/1	4.0%	4.0%	4.0%	4.0%
Adjusted Monthly Rate:	\$25.42	\$26.44	\$27.49	\$28.59	\$29.74
	(1.5%)				4.0%

Rate Increase: Based on Council approved 4% annual rate increase unless not necessary.

Green Waste/Recycling: Based on current year charges, increased by new unit growth and projected rate increases of 4% per year.

Street Cleaning: Based on charge of \$2.75 effective July 1, 2022, increased by new unit growth and projected rate increases of 4% per year.

Interest: 2.00% OF PREVIOUS YEAR'S WORKING CAPITAL

Community Sanitation – Expense Assumptions (dollars in thousands)

Salaries: (CPWEA)	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	7/1	3.00%	3.00%	3.00%	3.00%	3.00%
Salary Base:	\$4,570	\$4,510	\$4,770	\$4,910	\$5,130	\$5,280
Additional Personnel: Res/Comm		\$120		\$75		
Extra Help:	\$140 for Operations per year					
Overtime:	FLAT FOR FUTURE YEARS					

(PERS ESTIMATE)

Retirement:	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
PERS Cost Sharing:	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%
Health:	INCREASE PER YEAR				8.00%	
Other Benefits:	-WORKERS COMP		6.00%	FOR CPWEA		2.00% FOR ADMIN
	-MEDICARE		1.45%	OF SALARIES		
	-DEFERRED COMP/SICK LEAVE/OTHER		5.25%	OF SALARIES		
Other SMS:	INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS				5.17%	
	Rental of the Corp Yard beginning 2002/03				\$320 per year	
Capital Outlay:	Fiat for future years				\$500	
	Adjusted by 3 year average CPI				5.17%	
Transfers:	In-For Toters		\$200 /year			
Reserve For Closure:	FROM 98/99, INCREASE BY 3 YEAR AVERAGE CPI				5.17%	

AGENDA ITEM NO. 5.

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Transit Enterprise

The Transit Fund shows no net position in the near-term as a result of the revenue recognition policy changing for State and Local Transportation Funds (LTF). The State and Local Transportation Funds are required to be deferred until the funds are spent. Recently deferred revenues have been used to cover construction costs of a transit center, with an estimated completion date in the fall of 2023. However, continuing from 2021/22, deferred revenue is projected to increase and to be spent on future operating and capital needs. With funding for Transit constantly in flux due State and local revenues and budgeting, the types and levels of funding will be closely monitored to make any necessary adjustments to current service levels should the need arise.

CITY OF CLOVIS

Transit - Financial Forecast (dollars in thousands)

	Actual 2019/20	Actual 2020/21	Actual 2021/22	Estimated 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28
BEGINNING WORKING CAPITAL	60	(150)	320	620	0	0	0	0	0
REVENUES									
MEASURE C FUNDS	1,520	1,820	2,130	2,170	2,280	2,390	2,510	2,640	2,770
LOCAL TRANSPORTATION FUNDS (LTF)	4,320	4,250	5,050	4,970	5,720	5,130	5,350	5,500	5,740
STATE TRANSIT ASSISTANCE (STA)	200	2,870	1,020	1,490	580	960	1,010	1,060	1,110
OTHER (Fares, Advertising, Trolley Rents)	190	0	50	50	50	50	50	50	50
TOTAL REVENUES	6,230	8,940	8,250	8,680	8,630	8,530	8,920	9,250	9,670
EXPENDITURES									
SALARIES	1,440	1,540	1,690	2,050	1,960	2,020	2,080	2,140	2,200
EXTRA HELP	970	940	1,050	1,390	1,460	1,530	1,610	1,690	1,770
OVERTIME	50	40	80	110	110	120	130	140	150
BENEFITS									
RETIREMENT	270	310	360	400	400	410	420	430	450
HEALTH	320	330	330	340	360	390	420	450	490
OTHER	510	530	550	550	540	590	610	640	660
SERVICES, MATERIALS & SUPPLIES	2,470	2,390	2,900	3,060	3,300	3,470	3,650	3,760	3,950
CAPITAL-OTHER	410	220	160	450	0	0	0	0	0
CAPITAL-BUSES	0	0	110	1,390	500	0	0	0	0
TOTAL EXPENDITURES	6,440	6,300	7,230	9,740	8,630	8,530	8,920	9,250	9,670
OTHER REVENUE AND EXPENSE									
INTEREST/GRANTS/MISC	50	490	180	440	0	0	0	0	0
	50	490	180	440	0	0	0	0	0
TRANSFERS (TRANSIT STATION)	(50)	(2,660)	(900)	0	0	0	0	0	0
ENDING WORKING CAPITAL	(150)	320	620	0	0	0	0	0	0
DEFERRED REVENUE	5,200	4,050	5,740	6,080	6,930	9,220	11,390	13,800	16,160

AGENDA ITEM NO. 5.

Transit – Revenue Assumptions

Transit Revenue: Measure C revenue is projected to grow by its historical average increase 5.00%
 LTF revenue is projected to grow by its historical average increase 5.00%
 State Transit Assistance, for fiscal years 2019/20 through 2022/23, a transit agency may expend funds apportioned on any operating or capital costs to maintain transit service levels.
 Other revenue is projected to grow by the 3 year average CPI 5.17%
Interest: 2.00% OF PREVIOUS YEAR'S WORKING CAPITAL

Deferred Revenue: REVENUE RECEIVED AND NOT SPENT

Transit – Expense Assumptions

Salaries:	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
7/1	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Salary Base:	\$1,900	\$1,960	\$2,020	\$2,080	\$2,140	\$2,200
Additional Personnel:						

Extra Help: INCREASE PER YEAR FOR ADDITIONAL DEMAND IN ROUNDUP TRANSIT SERVICES 5.00%

Overtime: INCREASE BY PREVIOUS THREE YEAR CPI 5.17%

Retirement:	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>
	28.60%	28.70%	28.70%	28.70%	28.70%	28.70%
PERS Cost Sharing:	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%	-8.40%

Health: INCREASE PER YEAR (PERS ESTIMATE) 8.00%

Other Benefits: -WORKERS COMP 5.72% OF SALARIES 1.74% FOR ADMIN
 -MEDICARE 1.45% OF SALARIES and EXTRA HELP
 -DEFERRED COMP/SICK LEAVE/OTHER 5.25% OF SALARIES

Other SMS: INCREASE BY AVERAGE PREVIOUS 3 YEAR CPI 5.17%

Capital Outlay: BASED ON BEST ESTIMATES FOR BUSES AND OTHER
 ADJUSTED BY 3 YEAR AVERAGE CPI 5.17%

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Planning and Development Services Enterprise

The Planning and Development Services (PDS) Department transitioned into an Enterprise Fund in 2012/13. This allows for services to be adjusted as demand fluctuates. The 2023/24 forecast estimates 800 residential units to be constructed; this is consistent with our historical average of 800 units per year. Commercial activity is expected to be trending higher than our historical average. The Building Division revenue fluctuates based on construction valuation of the different projects; dwelling unit numbers are just one indicator. The PDS Department is projected to finish 2022/23 with a working capital balance of approximately \$9.9 million. In addition, if needed, PDS can shift staff resources from its Development Review Unit to its Community Investment Program, should development activity dramatically slow down. The forecast reflects that the PDS Department will continue to maintain a prudent reserve that allows for immediate adjustments, should they become necessary.

CITY OF CLOVIS

Planning & Development Services - Financial Forecast (dollars in thousands)

RESIDENTIAL UNITS PER YEAR	1,112	1,238	859	850	800	800	800	800	800	800	800
	Actual 2019/20	Actual 2020/21	Actual 2021/22	Estimated 2022/23	Projected 2023/24	Projected 2024/25	Projected 2025/26	Projected 2026/27	Projected 2027/28		
REVENUES											
BEGINNING WORKING CAPITAL	7,660	9,090	10,080	9,890	9,900	9,700	9,700	9,700	9,710		
BUILDING PERMITS	3,830	4,020	3,390	4,570	4,510	4,740	4,990	5,250	5,520		
PLANNING FEES	1,800	1,870	1,310	2,230	1,930	1,980	1,910	1,970	2,040		
GENERAL PLAN CONSULTANT	260	250	180	680	1,440	1,930	2,130	1,030	830		
ENGINEERING FEES	3,160	2,580	2,700	2,320	2,490	2,620	2,760	2,900	3,050		
CAPITAL IMPROVEMENT CHARGES	2,650	2,500	2,690	3,800	4,110	4,320	4,540	4,770	5,020		
TOTAL REVENUES	11,700	11,220	10,270	13,600	14,480	15,590	16,330	15,920	16,460		
EXPENDITURES											
SALARIES	5,040	5,080	5,060	6,120	6,580	6,780	6,980	7,190	7,410		
EXTRA HELP	350	190	70	140	190	190	190	190	190		
OVERTIME	140	70	80	100	90	90	90	90	90		
BENEFITS											
RETIREMENT	900	970	1,050	1,150	1,230	1,410	1,460	1,500	1,540		
HEALTH	850	780	790	790	870	940	1,020	1,100	1,190		
OTHER	490	460	420	460	470	490	520	550	580		
SERVICES, MATERIALS & SUPPLIES	2,600	2,940	3,460	4,690	3,980	4,190	4,410	4,640	4,880		
GENERAL PLAN CONSULTANT	260	250	180	680	1,440	1,930	2,130	1,030	830		
CAPITAL	10	20	40	290	380	10	10	10	10		
TOTAL EXPENDITURES	10,640	10,760	11,150	14,420	15,230	16,030	16,810	16,300	16,720		
ADDITIONAL ITEMS											
INTEREST	270	150	180	60	60	190	190	190	190		
OTHER REVENUES/GRANTS	70	310	200	470	190	200	200	200	200		
TRANSFERS FROM GENERAL FUND	300	300	310	300	300	300	300	300	300		
TOTAL ADDITIONAL ITEMS	640	760	690	830	550	690	690	690	690		
NET INC/(DEC) TO WORKING CAPITAL	1,700	1,220	(190)	10	(200)	250	210	310	430		
OTHER ITEMS											
(USE OF)/ADDITION TO EMERGENCY RESERVE	270	230	0	0	0	250	210	300	80		
ENDING WORKING CAPITAL	9,090	10,080	9,890	9,900	9,700	9,700	9,700	9,710	10,060		
Emergency Reserve - (Dollars)	2,270	2,500	2,500	2,500	2,500	2,750	2,960	3,260	3,340		
Emergency Reserve as a % of Expenditures	21.3%	23.2%	22.4%	17.3%	16.4%	17.2%	17.6%	20.0%	20.0%		

AGENDA ITEM NO. 5.

Planning & Development Services - Revenue Assumptions (dollars in dollars)

	<u>2021/22 (Act.)</u>		<u>2022/23</u>		<u>2023/24</u>		<u>2024/25</u>		<u>2025/26</u>		<u>2026/27</u>		<u>2027/28</u>
Residential Units Per Year:	859		850		800		800		800		800		800
Non-Residential %:	13%		23%		25%		25%		25%		25%		25%

Averages based on two years actuals and estimate to close

Average Permit Fees Per Unit:													
Building	\$3,600	Planning	\$1,600	Engineering	\$2,300								

3 Year Average CPI: 5.17%

	<u>2021/22 (Act.)</u>		<u>2022/23</u>		<u>2023/24</u>		<u>2024/25</u>		<u>2025/26</u>		<u>2026/27</u>		<u>2027/28</u>
Planning Program Fee (Staff):	\$670,000		\$1,190,000		\$1,200,000		\$1,230,000		\$1,260,000		\$1,290,000		\$1,320,000
Plan. Prgm. Fee (Consultant):	\$180,000		\$680,000		\$1,440,000		\$1,930,000		\$2,130,000		\$1,030,000		\$830,000
Other Planning Fees:	\$640,000		\$1,040,000		\$730,000		\$750,000		\$650,000		\$680,000		\$720,000
Total FY	\$1,490,000		\$2,910,000		\$3,370,000		\$3,910,000		\$4,040,000		\$3,000,000		\$2,870,000

Capital Improvement Charges: BASED ON HOURLY RATE CHANGES (AS NEEDED)

Interest: 2.00% OF PREVIOUS YEAR'S WORKING CAPITAL

Other Revenues: INCREASE BY AVG CPI FOR PREVIOUS 3 YEARS 5.17%

Grants: BASED ON AWARDED GRANTS

Planning & Development Services - Expense Assumptions (dollars in thousands)

Salaries: (CPTA)		<u>2022/23</u>		<u>2023/24</u>		<u>2024/25</u>		<u>2025/26</u>		<u>2026/27</u>		<u>2027/28</u>
7/1		5.00%		3.00%		3.00%		3.00%		3.00%		3.00%
Salary Base:		\$6,390		\$6,580		\$6,780		\$6,980		\$7,190		\$7,410
Additional Personnel:												
Extra Help:		\$140		\$190		\$190		\$190		\$190		\$190
Overtime:												

WILL REMAIN FLAT THROUGHOUT PROJECTION YEARS

(PERS ESTIMATE)

	<u>2022/23</u>		<u>2023/24</u>		<u>2024/25</u>		<u>2025/26</u>		<u>2026/27</u>		<u>2027/28</u>
Retirement:	28.60%		28.70%		28.70%		28.70%		28.70%		28.70%
PERS Cost Sharing:	-8.40%		-8.40%		-8.40%		-8.40%		-8.40%		-8.40%

Health: INCREASE PER YEAR 8.00%

Other Benefits: INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS 5.17%

Other SMS: INCREASE BY AVERAGE CPI FOR PREVIOUS 3 YEARS 5.17%

General Plan Consultant:		<u>2022/23</u>		<u>2023/24</u>		<u>2024/25</u>		<u>2025/26</u>		<u>2026/27</u>		<u>2027/28</u>
General Plan Update		\$175		\$1,000		\$1,000		\$750		\$0		\$0
Misc. Services (Legal, Housing, Design, Engr)		\$225		\$225		\$230		\$230		\$230		\$230
Specific Plan/Master Plan Prep/Updates		\$70		\$0		\$450		\$850		\$300		\$10
Utility Plans & Engineering Studies		\$100		\$100		\$100		\$100		\$100		\$50
Planning Studies Guidelines		\$110		\$115		\$150		\$200		\$400		\$50

Total FY

	\$680		\$1,440		\$1,930		\$2,130		\$1,030		\$83
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Capital Outlay: BASED ON CAPITAL NEEDS PROJECTED FOR DEPARTMENT

Transfers: GENERAL FUND DISCRETIONARY FUNDING \$300 PER YEAR

AGENDA ITEM NO. 5.

INTERNAL SERVICE FUNDS

The Internal Service Fund group is projected to be self-balancing throughout the Five-Year Forecast. Since the Internal Service Fund group is funded by charges to the operating funds, issues that will affect the Internal Service Funds are dealt with in conjunction with analysis of the impact on the operating funds. Each of the funds within the Internal Service Fund group is continually reviewed to determine where more cost-effective programs and services can be utilized, and expenditure reductions have been made in recent years to reduce the impact of cost sharing on all other City operations.

DEBT SERVICE FUNDS

The Debt Service Fund group, out of necessity and legal obligation, will be fully funded in order to make the required debt payments.



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: March 13, 2023

SUBJECT: Consider Approval – Res. 23-___, A Resolution approving the annual review and update to the Regional Housing Needs (RHN) Overlay District map of parcels and associated list reflecting those parcels that qualify for development as an RHN Overlay project.

Staff: Dave Merchen, City Planner

Recommendation: Approve

ATTACHMENTS: 1. Resolution 23-___, A Resolution approving the annual review and update to the RHN Overlay District map

CONFLICT OF INTEREST

Councilmembers should consider recusal if a campaign contribution exceeding \$250 has been received from the project proponent (developer, applicant, agent, and/or participants) since January 1, 2023, (Government Code 84308).

RHN Overlay District Site 37 is located less than 500' from property Mayor Ashbeck owns. Mayor Ashbeck recused herself from the map approval in 2021, when this site was approved to be added to the list of available sites. Site 37 has been removed from the list of available sites by the Planning and Development Services Director because the site is under development as a single-family subdivision. Therefore, this item is no longer a conflict for Mayor Ashbeck.

RECOMMENDATION

Staff recommends that the Council adopt a resolution approving the annual review and update to the RHN Overlay District.

EXECUTIVE SUMMARY

In November of 2018, the City Council adopted Ordinance Amendment 2018-03 establishing the RHN (Regional Housing Needs) Overlay District to address requirements from State Department of Housing and Community Development (“HCD”) regarding the City’s Regional Housing Needs Allocation (“RHNA”). In November of 2020, the RHN Overlay District ordinance was amended to clarify that the RHN Overlay map and list of sites will be reviewed and updated annually. The

Planning and Development Service Director may also remove sites at any time if it is determined they longer qualify. Prior to the annual update, three properties were removed from the list of qualifying parcels because they have been developed or are in the process of being developed with non-RHN Overlay projects. Two sites are being developed as single-family residential subdivisions and one is being developed as a multi-family project. No properties are proposed to be added to the RHN Overlay Map and list of sites.

BACKGROUND

Creation and Adoption of the RHN Overlay District

In 2018, the City implemented two new programs to address the shortfall of land to accommodate at least 4,209 affordable units in its housing inventory identified in the Fourth Cycle of the City's RHNA. These programs were designed to facilitate the development of high-density housing as required by HCD. The first program created the opportunity for residential units to be constructed on viable properties within the P-F Zone District, while the second program established the RHN Overlay District. The RHN Overlay District is a citywide zone that allows multi-family housing to be developed as a permitted use at a density between 35 and 43 dwelling units per acre on eligible properties. Eligible parcels must be shown on a map adopted by the Council. The map, together with a list of parcels, needs to be reviewed and updated annually to reflect the parcels that may be developed as RHN Overlay projects.

Properties Eligible for the RHN Overlay

The RHN Overlay applies to all residentially zoned properties citywide. Parcels between one (1) and ten (10) acres in size will qualify as RHN Overlay-eligible sites if they satisfy the requirements for a usable site, as described below. Parcels larger than ten (10) acres can qualify if they can be divided into usable sites of no more than ten (10) acres. Eligible parcels must be free of constraints which would preclude them from developing within the allowable density range and in conformance with the applicable development standards. The language in the Development Code includes evaluation of the following criteria:

- Physical characteristics of the parcel, such as size, shape, dimensions, topography, and environmentally sensitive features.
- Rules, regulations, policies, or other relevant guidance from the California Department of Housing and Community Development.
- Current or past use or development, entitlement or permit approvals, and applications for entitlements or permits.
- Encumbrances or other commitments appurtenant to or enforceable against the parcel or recorded against the property.

- Any legal mandates, restrictions, prohibitions, or commitments applicable to the parcel that requires a finding, determination, action, process, proceeding, or otherwise by the City, notwithstanding the purpose of the RHN Overlay District.

Modifications to the RHN Overlay Map and List of Sites

Prior to the completion of the annual review, staff identified three properties that needed to be removed from the RHN Overlay Map and list of sites because the properties have been or are in the process of being developed with alternative uses. Sites 6 and 37 are being developed with single family residential subdivisions and Site 35 is in the process of being developed as a market-rate multi-family residential complex. Because these sites no longer quality, the Director removed them from the list, as follows:

Site #	Acreage	General Plan	Zoning	RHN Units	Action
Site 6	4.86	MDR & LDR	R-1	170	Removed
Site 35	5.2	HDR	R-3	182	Removed
Site 37	3.9	LDR	R-1	137	Removed

Staff has not identified any new sites that should be added to the RHN Overlay District, and no requests have been received from property owners. The updated map of sites is included as Figure 1 on the following page.

Status of the 4th Cycle Carryover Inventory

Discussions with HCD staff in 2021, clarified that the 4th Cycle Carryover Inventory is not subject to the detailed monitoring and “no net loss” requirements that apply to the current housing element cycle (5th Cycle). Nevertheless, staff continues to monitor the capacity of the programs created to address the 4th Cycle Carryover requirement. The combined capacity of the RHN Overlay and P-F Housing program is approximately 5128 dwelling units, which is well above the 4th Cycle Carryover requirement.

Community Meeting

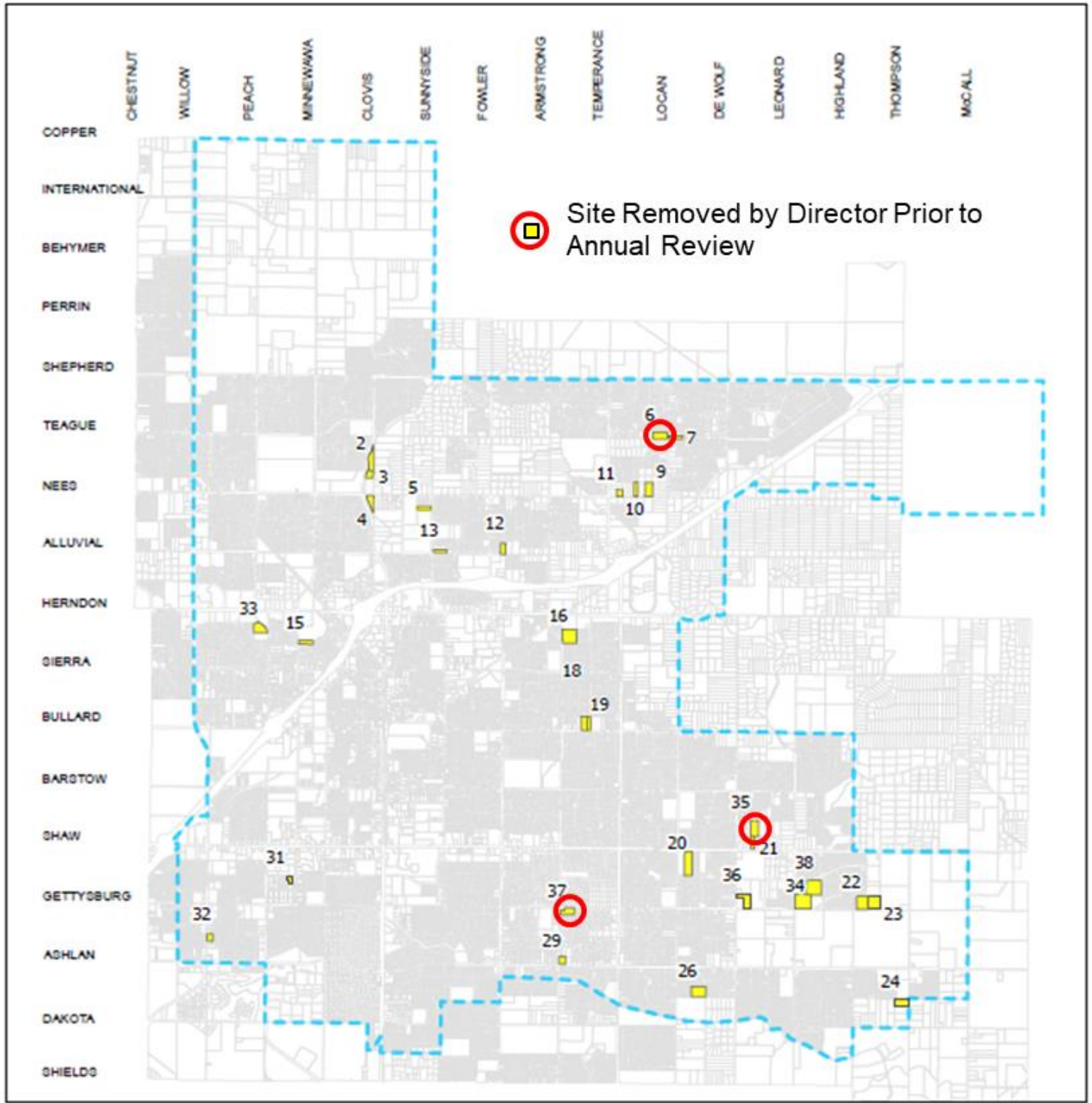
In accordance with the requirements of the RHN Overlay District ordinance, an informational meeting was scheduled on March 1, 2023, to provide information to the public on the annual review and update, including potential changes to the map and list of sites. There were no attendees at the noticed public meeting and no other comments have been received.

California Environmental Quality Act (CEQA)

The City has determined that the annual review and update is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15061(b)(3), the “common sense exemption,” which provides that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The annual review and update will not result in the approval of any activities that are not already permitted under the Municipal Code, or otherwise exempt under CEQA Guidelines. Further, the addition of sites to the RHN

Overlay map and list is exempt from CEQA pursuant to Government Code section 65584(g) and CEQA Guidelines Section 15283 as RHN determinations.

Figure 1: Regional Housing Needs Overlay District Sites Map



FISCAL IMPACT

No fiscal impacts have been identified with respect to the annual review and update.

REASON FOR RECOMMENDATION

The RHN Overlay District is a critical tool for the City to assist in meeting its RHNA obligations. The Municipal Code requires that an annual review and update of the RHN Overlay District map and list occur in conjunction with the City Council's consideration of the Housing Element Annual Progress Report. Sites may be added to or removed from the RHN Overlay map and list in conjunction with the review and update. Sites 6, 35 and 37 have been removed by the Planning and Developed Services Director because they no longer qualify. No other changes to the map or list of sites have been identified.

ACTIONS FOLLOWING APPROVAL

None.

Prepared by: Dave Merchen, City Planner

Reviewed by: City Manager JA

RESOLUTION 23-____**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS APPROVING THE ANNUAL REVIEW AND UPDATE OF THE RHN (REGIONAL HOUSING NEEDS) OVERLAY DISTRICT MAP OF PARCELS AND ASSOCIATED LIST REFLECTING THOSE PARCELS THAT QUALIFY FOR DEVELOPMENT AS RHN OVERLAY PROJECTS**

WHEREAS, on November 5, 2018, the City Council adopted Ordinance Amendment 2018-26 (“OA 2018-26”) to add Section 9.18.050, the RHN (Regional Housing Needs) Overlay District, to the Clovis Municipal Code to address the State Department of Housing and Community Development (“HCD”) Regional Housing Needs Allocation (“RHNA”) obligation; and

WHEREAS, on November 2, 2020, the City Council adopted revisions and clarifications to the RHN Overlay District ordinance, including language stating that the RHN Overlay map and list of sites will be reviewed and updated annually; and

WHEREAS, Section 9.18.050.C of the Municipal Code authorizes the Director of Planning and Development Services (Director) to remove parcels from the map and list as may be required; and

WHEREAS, prior to the conduct of the annual review and update of the RHN Overlay map and list the Director removed three sites because those sites no longer met the qualifications for inclusion; and

WHEREAS, the City Council reviewed and considered an update to the RHN Overlay map and list at a duly noticed regular meeting held on March 13, 2023; and

WHEREAS, in accordance with the requirements of the RHN Overlay District ordinance, Section 9.18.050 of the Clovis Municipal Code, a noticed community meeting was held on March 1, 2023 to provide information to the public on the annual review and update of the RHN Overlay District map and list; and

WHEREAS, the updated RHN Overlay District map and list, reflecting the sites previously removed by the Director, are attached hereto as Attachments A and B, respectively, and are hereby incorporated by this reference; and

WHEREAS, the City Council has reviewed and considered the staff report and all written materials submitted in connection with the request, and heard, reviewed, and considered the comments from staff and the public at the community meeting and the regular City Council meeting (“Administrative Record”); and

WHEREAS, the City Council has considered the Administrative Record and finds that the annual review and update is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Section 15061(b)(3), Government Code section 65584(g), and CEQA Guidelines Section 15283.

**NOW, THEREFORE, BASED UPON THE ENTIRE RECORD OF THE PROCEEDINGS,
THE CITY COUNCIL RESOLVES AND FINDS AS FOLLOWS:**

1. The annual review and update is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), the “common sense exemption,” which provides that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The annual review and update will not result in the approval of any activities that are not already permitted under the Clovis Municipal Code, or otherwise exempt under CEQA Guidelines. In addition to the “common sense exemption,” the addition of sites to RHN Overlay District map and list is exempt from CEQA pursuant to Government Code section 65584(g) and CEQA Guidelines Section 15283 as RHN determinations.
2. The annual review and update to the RHN Overlay District map and list of sites, attached hereto as Attachments A and B respectively, is hereby approved.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on March 13, 2023, by the following vote, to wit.

AYES:
NOES:
ABSENT:
ABSTAIN:

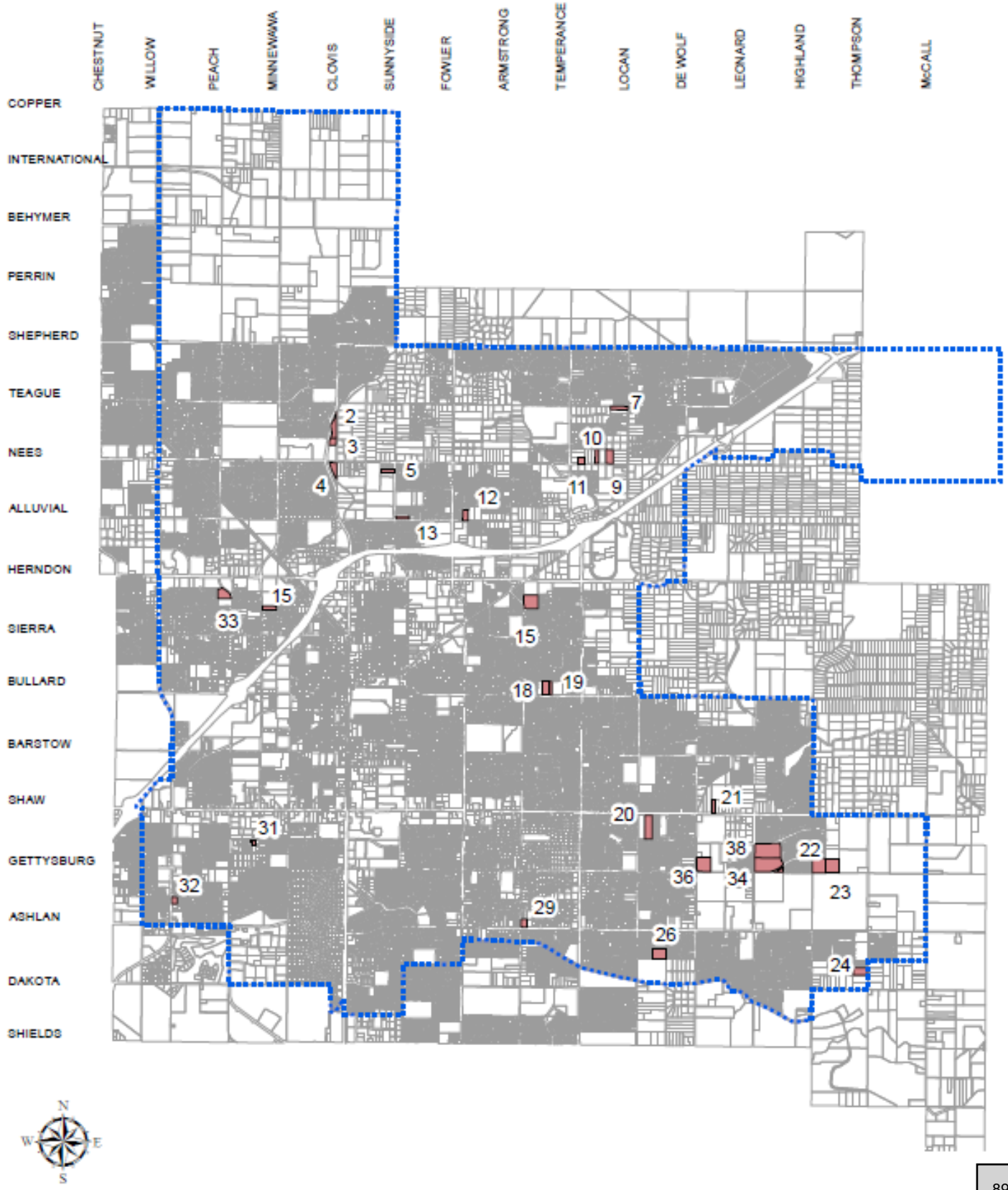
DATED: March 13, 2023

Mayor

City Clerk

ATTACHMENT A

MAP OF PARCELS QUALIFYING FOR DEVELOPMENT AS RHN OVERLAY SITES 3-13-23



ATTACHMENT B
LIST OF PARCELS QUALIFYING FOR DEVELOPMENT AS RHN OVERLAY SITES 3-13-23

Site	APN	Acreage
1	Removed	0
2	56005119	4.33
3	56005124	2.24
4	56201047T	3.06
5	56223012	2.17
6	Removed	0
7	5580201405	2.39
8	Removed	0
9	55908025	4.79
10	55908017	2.36
11	55908013	2
12	56303206	2.5
13	56314234	1.71
14	Removed	0
15	49134043	2.38
16	55002018	8.99
17	Removed	0
18	55026018	3.85
19	55026019S	2.1
20	55502061	8.28
21	55405354	2.28
22	5710101408	9.05
23	5710101447	7.85
24	30902102	4.86
25	Removed	0
26	31079524	6.93
27	Removed	0
28	Removed	0
29	55222081	2.2
30	Removed	0
31	49906074	1.25
32	43060101	1.83
33	41003113	4.8
34	55503222	10
35	Removed	0
36	55503127	5.3
37	Removed	0
38	55503224	9.5